JAFZA
WPS Fine Amount
User's Manual

Copyright Information

Copyright © 2022 by Dubai Trade. All rights reserved This document and all associated attachments mentioned therein are the intellectual property of Dubai Trade. This document shall be used only by persons authorized by DUBAI TRADE, for the purpose of carrying out their obligations under a specific contract with DUBAI TRADE. Unauthorized copying, printing, disclosure to third party and transmission of this document to any other destination by any media will constitute an unlawful act, attracting appropriate legal actions.

Control Document Notification

This is a controlled document. Unauthorized access, copying, replication and usage for a purpose other than for which this is intended are prohibited. This document is being maintained on electronic media. Any hard copies of it are uncontrolled and may not be the latest version. Ascertain the latest version available with DUBAI TRADE.

WPS Fine Amount

Table Designs

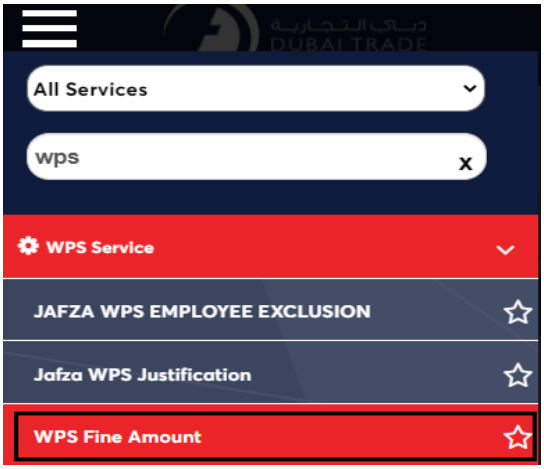
DOCUMENT DETAILS

Document Name	WPS Fine Amount
Project Name	
Business Unit	JAFZA
Author(s)	DT Training Dept.
Last Updated Date	25th April 2023
Current Version	2.0

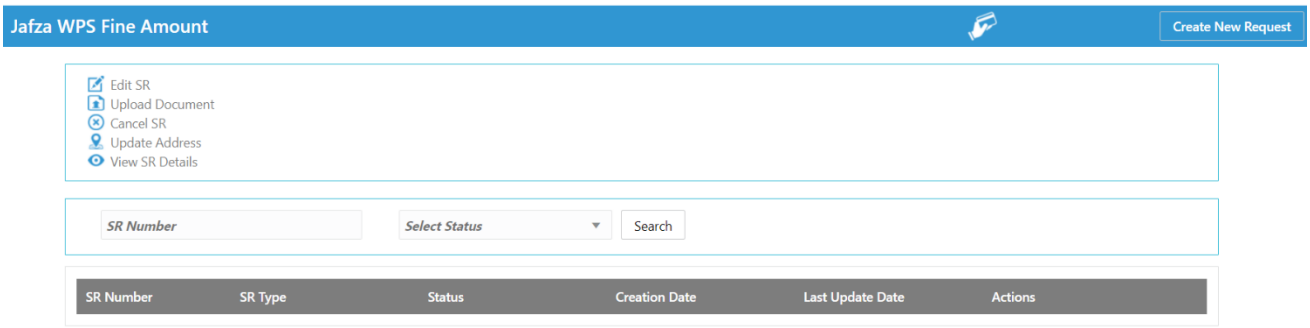
This service is to request JAFZA for WPS Fine Amount and paying the WPS Fine Amount to JAFZA for the company registered with JAFZA.

Navigation:

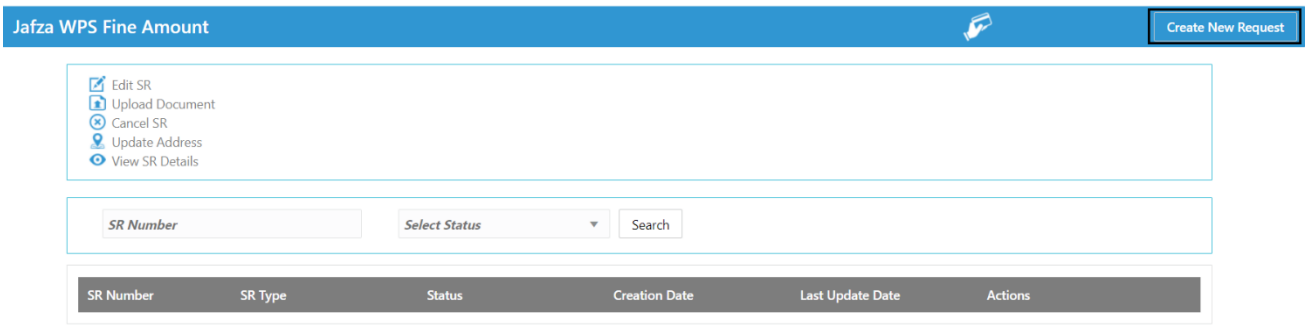
1. Login to **Dubai Trade**
2. Go to **WPS Service**
3. Then Go to **WPS Fine Amount**



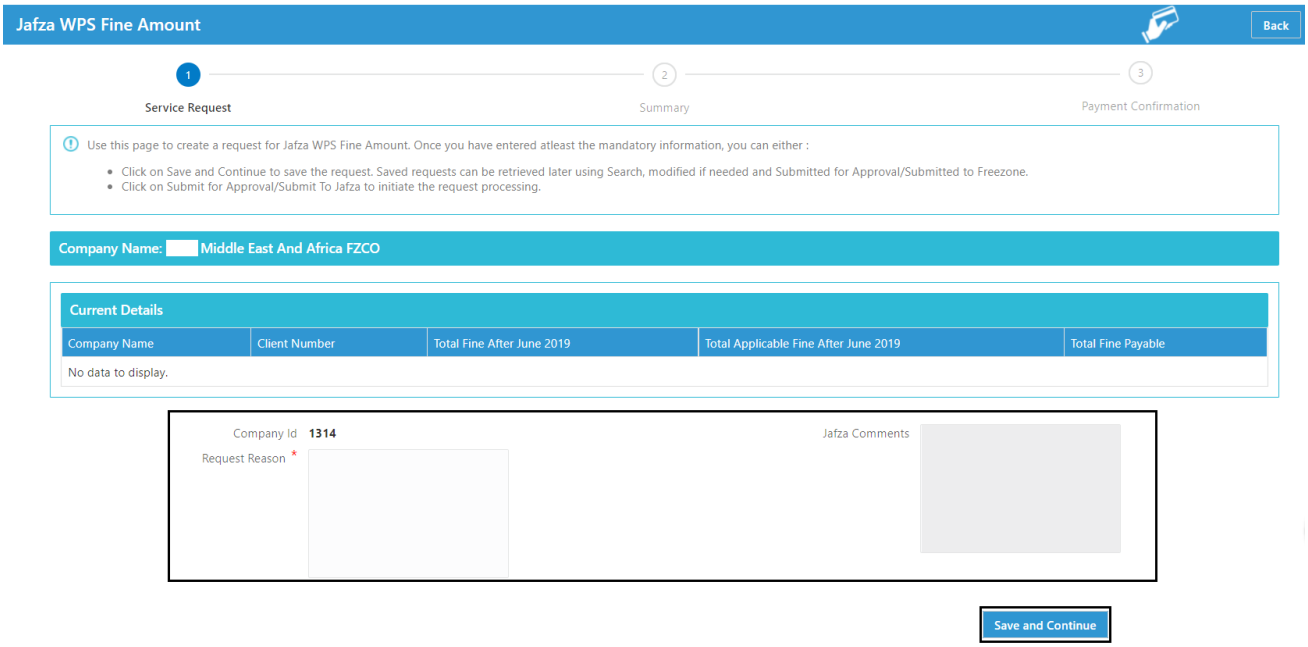
4. The below screen will be displayed where you can **View** or **Search for SR**.



5. Click **Create New Request**

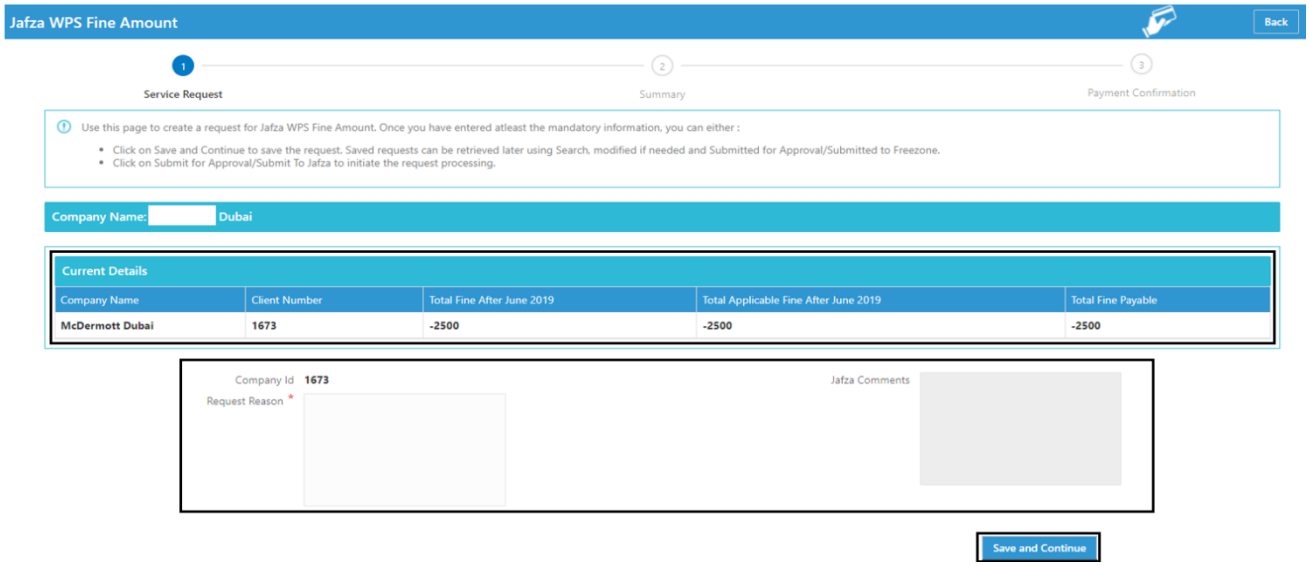


6. Enter the details and click **Save and Continue**

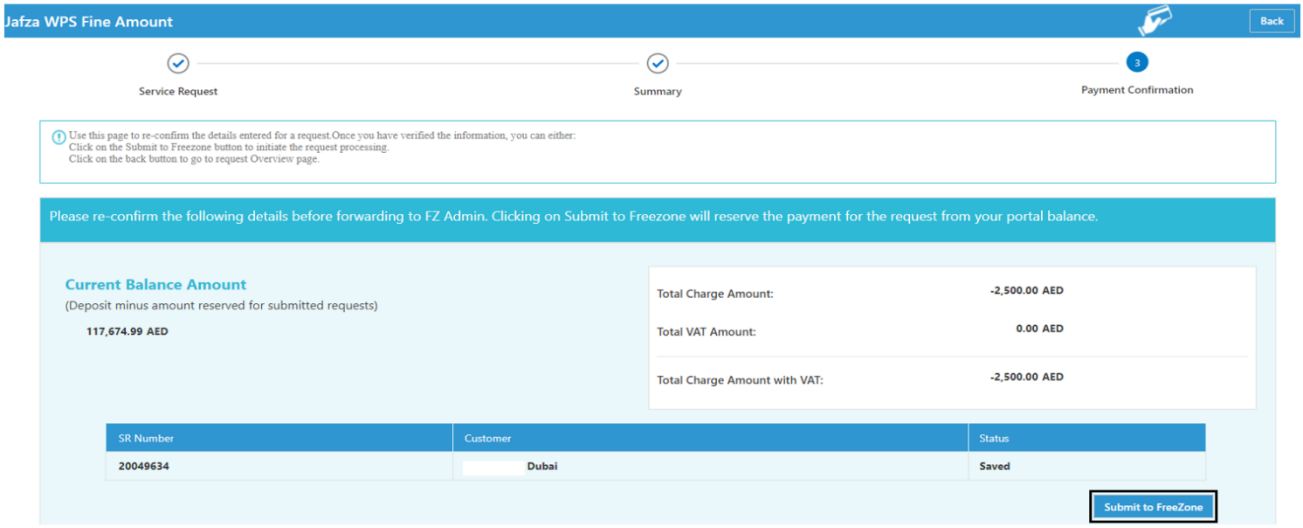


NOTE: *The Fine Amount if any will be displayed.*

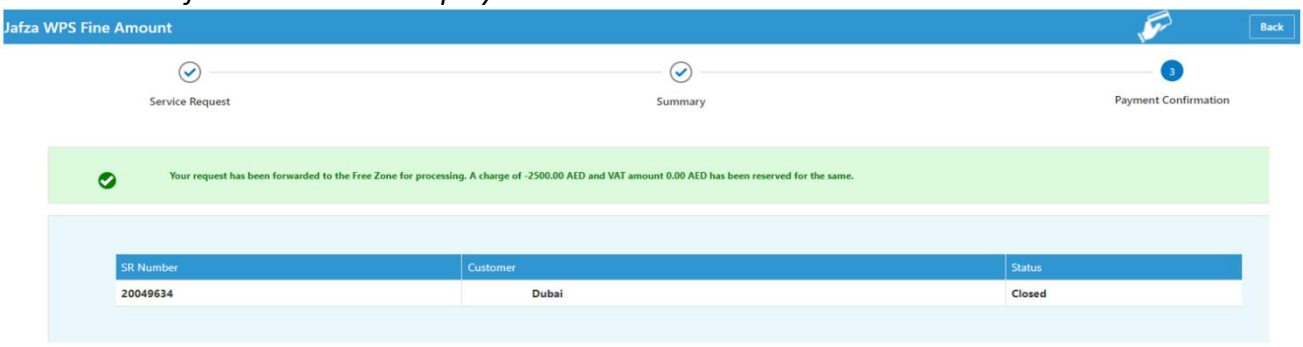
7. Review the details and click **Confirm and Continue**



8. Click **Submit to FreeZone**



The below confirmation will be displayed



www.dubaitrade.ae