



دبي التجارية
DUBAI TRADE

JAFZA

WPS Fine Amount

User's Manual

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Table Designs

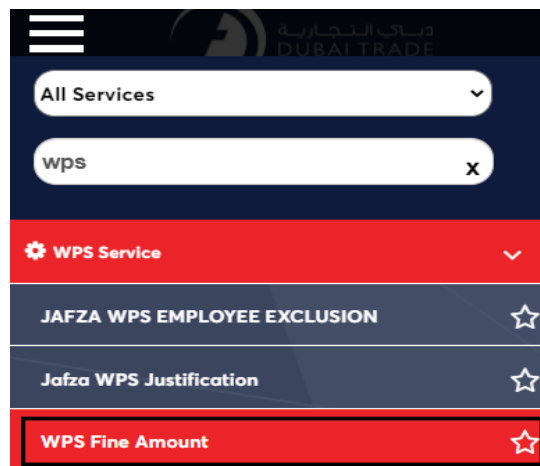
DOCUMENT DETAILS

Document Name	WPS Fine Amount
Project Name	
Business Unit	JAFZA
Author(s)	DT Training Dept.
Last Updated Date	25 th April 2023
Current Version	2.0

This service is to request JAFZA for WPS Fine Amount and paying the WPS Fine Amount to JAFZA for the company registered with JAFZA.

Navigation:

1. Login to **Dubai Trade**
2. Go to **WPS Service**
3. Then Go to **WPS Fine Amount**



4. The below screen will be displayed where you can **View** or **Search for SR**.

A screenshot of the 'Jafza WPS Fine Amount' screen in the application. The screen has a blue header with the title 'Jafza WPS Fine Amount' and a 'Create New Request' button. Below the header, there is a list of actions: 'Edit SR', 'Upload Document', 'Cancel SR', 'Update Address', and 'View SR Details'. Below the actions, there is a search bar with 'SR Number' and a 'Select Status' dropdown menu. Below the search bar, there is a table with columns: 'SR Number', 'SR Type', 'Status', 'Creation Date', 'Last Update Date', and 'Actions'.

5. Click **Create New Request**

Jafza WPS Fine Amount

Create New Request

Edit SR

Upload Document

Cancel SR

Update Address

View SR Details

SR Number

Select Status

Search

SR Number	SR Type	Status	Creation Date	Last Update Date	Actions
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6. Enter the details and click **Save and Continue**

Jafza WPS Fine Amount

Back

1

2

3

Service Request

Summary

Payment Confirmation

1

Use this page to create a request for Jafza WPS Fine Amount. Once you have entered atleast the mandatory information, you can either :

Click on Save and Continue to save the request. Saved requests can be retrieved later using Search, modified if needed and Submitted for Approval/Submitted to Freezone.

Click on Submit for Approval/Submit To Jafza to initiate the request processing.

Company Name: Middle East And Africa FZCO

Current Details

Company Name	Client Number	Total Fine After June 2019	Total Applicable Fine After June 2019	Total Fine Payable
No data to display.				

Company Id 1314

Request Reason *

Jafza Comments

Save and Continue

NOTE: The Fine Amount if any will be displayed.

7. Review the details and click **Confirm and Continue**

Jafza WPS Fine Amount Back

1 Service Request

2 Summary

3 Payment Confirmation

Use this page to create a request for Jafza WPS Fine Amount. Once you have entered atleast the mandatory information, you can either :

- Click on Save and Continue to save the request. Saved requests can be retrieved later using Search, modified if needed and Submitted for Approval/Submitted to Freezone.
- Click on Submit for Approval/Submit To Jafza to initiate the request processing.

Company Name: Dubai

Current Details				
Company Name	Client Number	Total Fine After June 2019	Total Applicable Fine After June 2019	Total Fine Payable
McDermott Dubai	1673	-2500	-2500	-2500

Company Id **1673**
Request Reason *

Jafza Comments

Save and Continue

8. Click **Submit to FreeZone**

Jafza WPS Fine Amount Back

✓ Service Request

✓ Summary

3 Payment Confirmation

Use this page to re-confirm the details entered for a request. Once you have verified the information, you can either:

- Click on the Submit to Freezone button to initiate the request processing.
- Click on the back button to go to request Overview page.

Please re-confirm the following details before forwarding to FZ Admin. Clicking on Submit to Freezone will reserve the payment for the request from your portal balance.

Current Balance Amount
 (Deposit minus amount reserved for submitted requests)
117,674.99 AED

Total Charge Amount:	-2,500.00 AED
Total VAT Amount:	0.00 AED
Total Charge Amount with VAT:	-2,500.00 AED

SR Number	Customer	Status
20049634	Dubai	Saved

Submit to FreeZone

The below confirmation will be displayed

Jafza WPS Fine Amount Back

✓ Service Request

✓ Summary

3 Payment Confirmation

✓ Your request has been forwarded to the Free Zone for processing. A charge of -2500.00 AED and VAT amount 0.00 AED has been reserved for the same.

SR Number	Customer	Status
20049634	Dubai	Closed

