

DP World Hamriya - Discharge/Load List Request User's Manual

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Hamriya - Discharge/Load List Request

Table Designs

DOCUMENT DETAILS

Document Name	Hamriya – Discharge/Load List Request
Project Name	
Business Unit	DP World
Author(s)	DT Training Dept.
Last Updated Date	20 th October, 2025
Current Version	1.0

This service enables Shipping Agents or Vessel Masters to submit their container Discharge or Load list to Hamriya Port Authority.

Navigation:

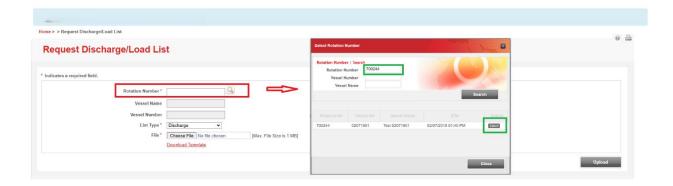
- 1. Login to **Dubai Trade**
- 2. Go to Hamriya
- 3. Then, Request
- 4. Then Go to Discharge/Load List

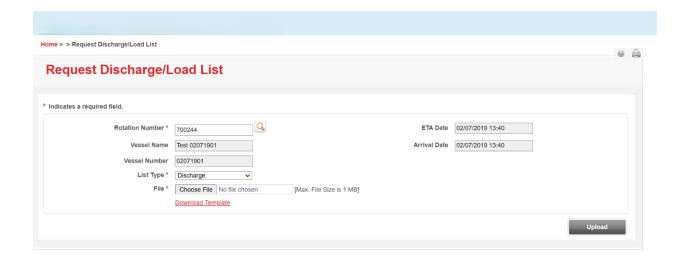
Procedure:

1. The below screen will be displayed.

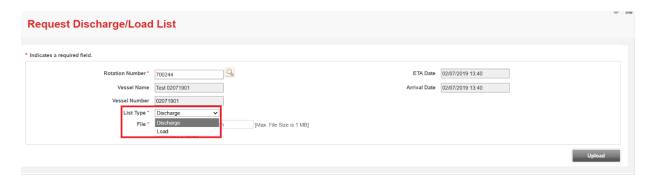


2. Choose the vessel "Rotation Number". The vessel information will be auto populated.



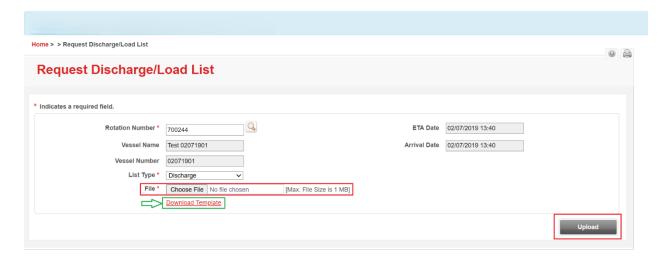


3. Choose "List Type" as either "Discharge" or "Load"



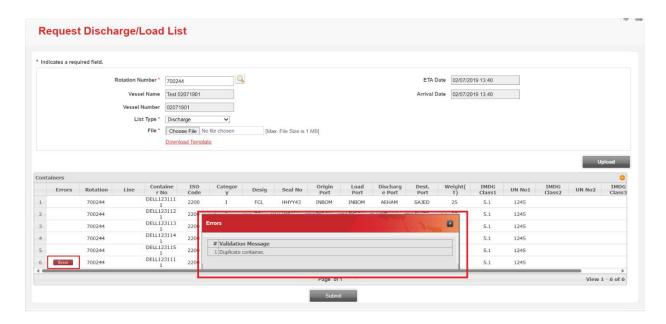
4. Choose the file as per the required template then click "Upload".

Note: Template is available to download. Kindly ensure that you upload the file in this format.

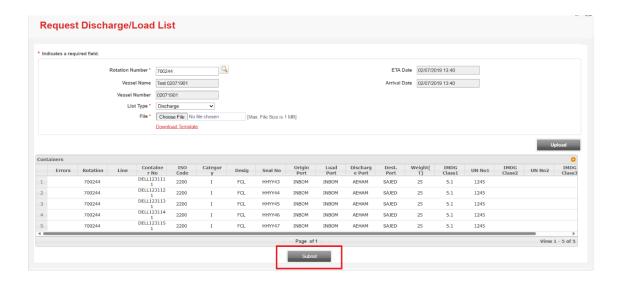


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5. All containers, both successful and in error, will be displayed. Click on "**Error**" to view the information for correction, make the necessary changes then re-upload the file before submission.



6. Click "Submit" to complete the process. A confirmation message will be displayed.



7. A confirmation message will be displayed upon successful upload.



