

DP World Hamriya - Operations Certificate Cancel User's Manual

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Hamriya - Operations Certificate Cancel

Table Designs

DOCUMENT DETAILS

Document Name	Hamriya – Operations Certificate Cancel
Project Name	
Business Unit	DP World
Author(s)	DT Training Dept.
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Current Version	1.0

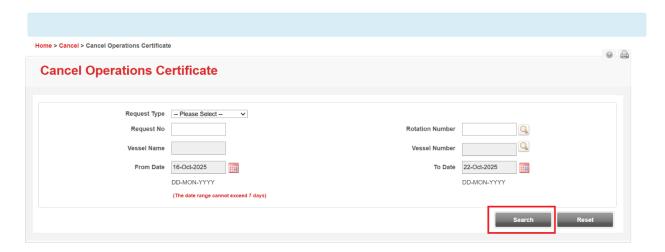
This service enables Shipping Agents to cancel submitted and returned NOC/Certificate requests before approval by Hamriya Port Authority.

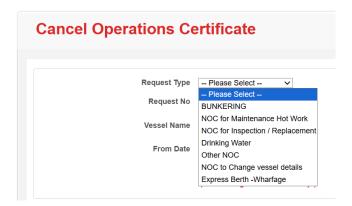
Navigation:

- 1. Login to **Dubai Trade**
- 2. Go to Hamriya
- 3. Then, Cancel
- 4. Then Go to Operations Certificate

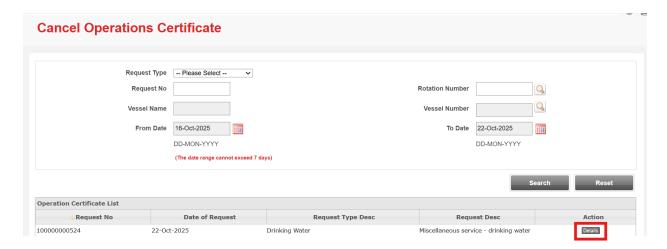
Procedure:

1. The below screen will be displayed. Use the different search criteria then click "**Search**" to display records.

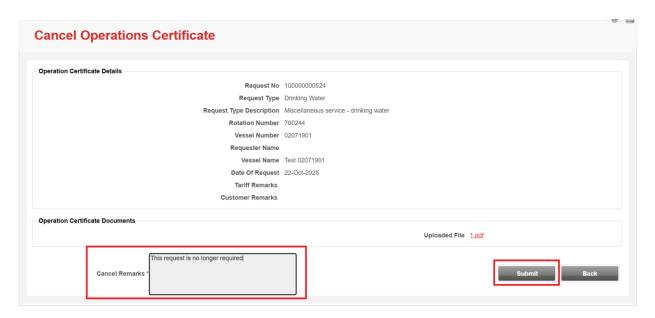




2. Records will be displayed on this page. Click "Details" to view the cancellation page.



3. Enter the reason for cancelation then click "**Submit**" to confirm cancellation or "**Back**" to return to the previous page.



Choose "Yes" to confirm cancellation or "No" to go back.



4. A confirmation message will be displayed upon successful cancellation submission.

