

DP World Hamriya - Operations Certificate Request User's Manual

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Hamriya - Operations Certificate Request

Table Designs

DOCUMENT DETAILS

Document Name	Hamriya – Operations Certificate Request		
Project Name			
Business Unit	DP World		
Author(s)	DT Training Dept.		
Last Updated Date	20 th October, 2025		
Current Version	1.0		

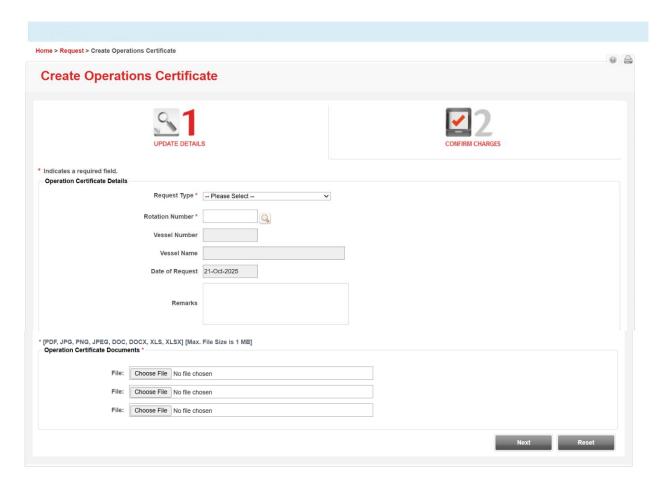
This service enables Shipping Agents to request vessel-related NOC/Operations Certificates from Hamriya Port Authority.

Navigation:

- 1. Login to **Dubai Trade**
- 2. Go to Hamriya
- 3. Then, Request
- 4. Then Go to Operations Certificate

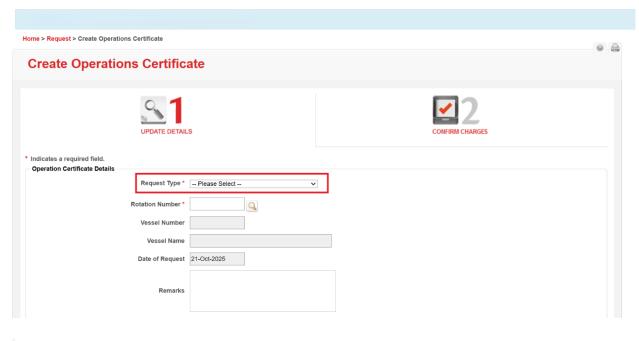
Procedure:

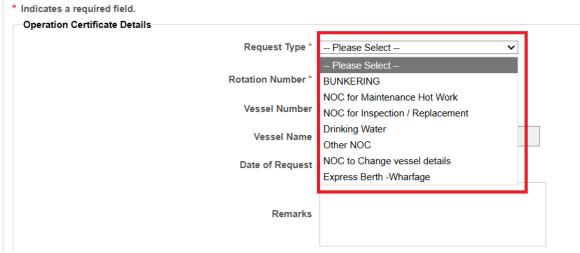
1. The below screen will be displayed.



2. Choose the "Request Type" from the list, such as:

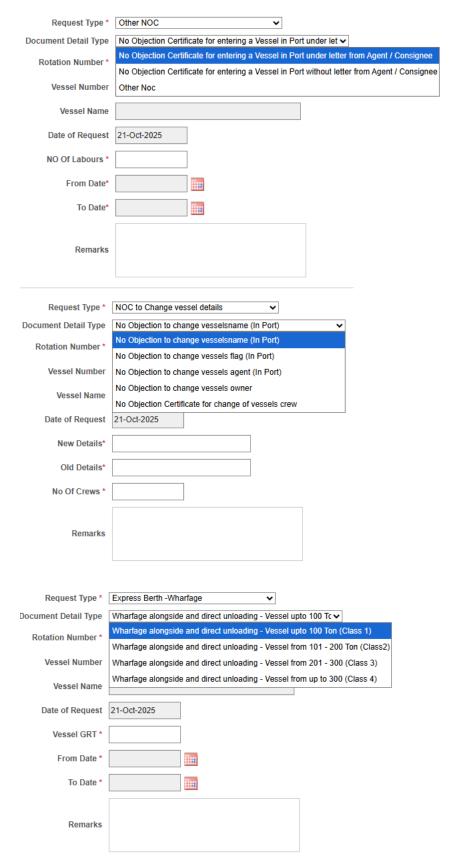
- Bunkering
- NOC for Maintenance Hot Work
- > NOC for Inspection / Replacement
- Drinking Water
- Other NOC
- NOC to change vessel details.
- > Express Berth Wharfage





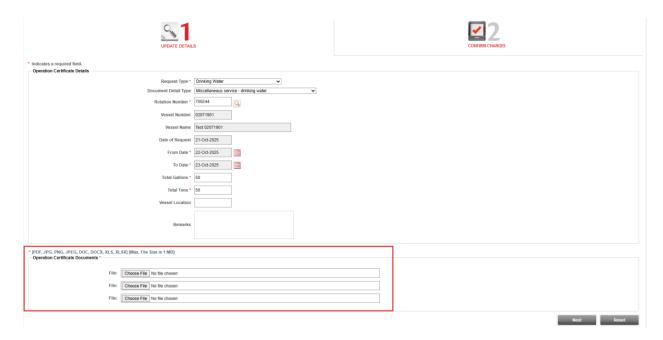
3. Request fields will depend on the selected "Request Type".

Request Type *	BUNKERING 🗸	Request Type *	NOC for Maintenance Hot Work ✓
Document Detail Type	Vehicle engagement permit for bunkering / refueling	Document Detail Type	No Objection Certificate for vessel repair / maintenance
Rotation Number *	Q	Rotation Number *	Q
Vessel Number		Vessel Number	
Vessel Name		Vessel Name	
Date of Request	21-Oct-2025	Date of Request	21-Oct-2025
Loaded Quantity On Vehicle *		Name Of Contractor	
Vehicle Empty Weight *		NO Of Labours *	
Vehicle No *		Work From Date *	
		Work To Date *	
Remarks		Vessel Location	
		Remarks	
Request Ty	pe * NOC for Inspection / Replacement	Request Type	* Drinking Water ✓
Document Detail 1	Type No Objection Certificate for Replacement of v	vessels captain Document Detail Type	Miscellaneous service - drinking water
Rotation Numl		vessels captain Rotation Number	•
Vessel Nun	No Objection Certificate for diving operation No Objection Certificate for underwater inspe	ection Vessel Numbe	г
Vessel N	ame	Vessel Name	9
Date of Req	uest 21-Oct-2025	Date of Reques	t 21-Oct-2025
Name Of Contra	ctor	From Date	•
Work From Da	ate *	To Date	•
Work To Da	ate *	Total Gallons	*
No Of Applica	nts *	Total Tons	*
Vessel Loca	ition	Vessel Location	1
Rem	arks	Remark	S

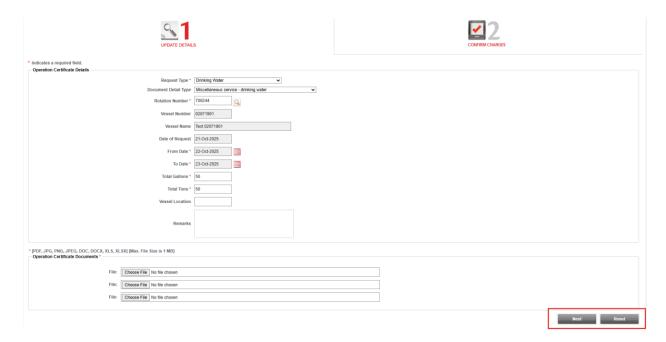


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4. Upload at least 1 document:

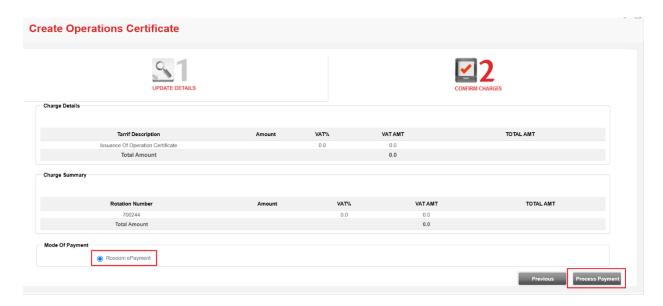


5. Click "Next" to proceed to calculation of charges or "Reset" to remove all data.



6. Charges will be displayed. Choose "Rosoom Payment" to pay, then click "Process Payment"

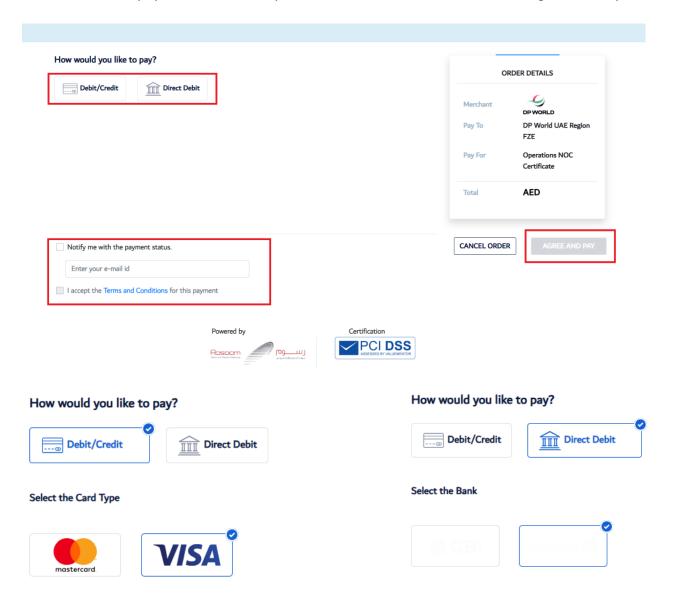
Note: Each type of NOC/Operation Certificate is calculated based on data provided.



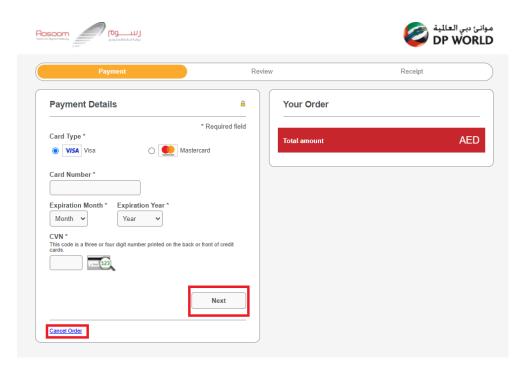
Click "Yes" to confirm or "No" to go back.



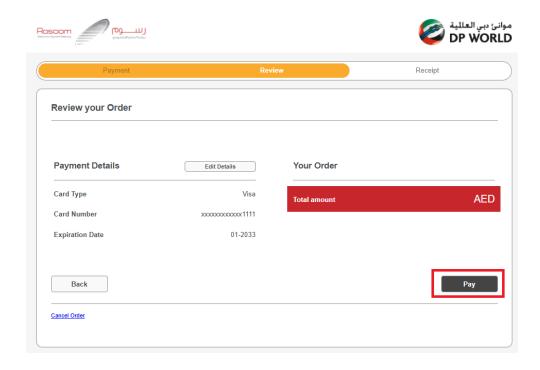
7. Choose the mode of payment (Merchant or Bank Name), provide email address to get notified about payment status, accept the terms and conditions, and click "Agree and Pay"



8. Enter your information here then click "Next" or "Cancel Order".



Finally, click "Pay"



9. A payment confirmation will be displayed along with the request number and a link to download the payment receipt.

The request will be sent to Hamriya Port authorities for verification and approval. Please go to the Enquiry service to track and print payment receipts and NOC/Operations Certificate.

