

DP World Hamriya - Gate Pass Cancel User's Manual

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Hamriya - Gate Pass Cancel

Table Designs

DOCUMENT DETAILS

Document Name	Hamriya - Gate Pass Cancel
Project Name	
Business Unit	DP World
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This service enables Shipping Agents, Freight Forwarders, Clearing agents and BCOs to cancel their Hamriya gate pass within the validity period.

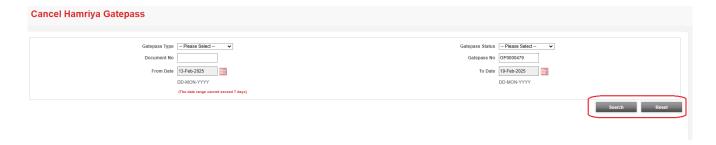
Procedure:

The below screen will be displayed



- 1. Search by any of the following:
 - a. Gate pass Type IMPORT (OUT) or EXPORT (IN)
 - b. Gate pass Status "APPROVED"
 - c. Document no. BRN or Declaration number
 - d. Gate pass no.
 - e. Date Range from and to dates

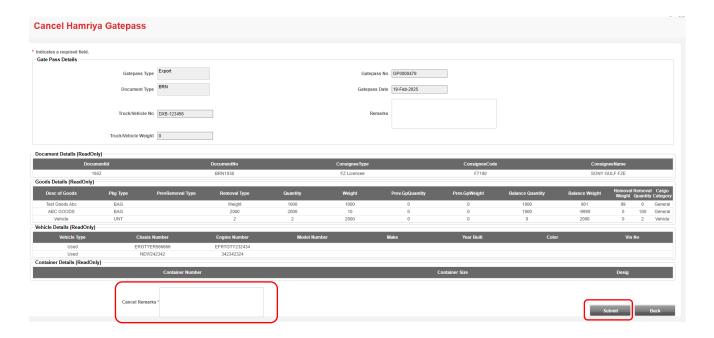
Click on **SEARCH** to retrieve records or **RESET** to clear the search criteria.



2. Click on "DETAILS"



3. System will take you to the booking details page where you can enter the cancellation remarks and the **SUBMIT** button to confirm. You may click BACK to withdraw the request.



4. Confirmation will be displayed upon submission.



