



دبي التجارية
DUBAI TRADE

DP World Hamriya - Gate Pass Cancel User's Manual

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Hamriya - Gate Pass Cancel

Table Designs

DOCUMENT DETAILS

Document Name	Hamriya - Gate Pass Cancel
Project Name	
Business Unit	DP World
Author(s)	DT Training Dept.
Last Updated Date	1 st December 2025
Current Version	1.1

This service enables Shipping Agents, Freight Forwarders, Clearing agents and BCOs to cancel their Hamriya gate pass within the validity period.

Procedure:

The below screen will be displayed

Cancel Hamriya Gatepass

Gatepass Type	-- Please Select --	Gatepass Status	-- Please Select --
Document No		Gatepass No	
From Date	13-Feb-2025	To Date	19-Feb-2025
DD-MON-YYYY		DD-MON-YYYY	
(The date range cannot exceed 7 days)			

[Search](#) [Reset](#)

1. Search by any of the following:

- Gate pass Type - *IMPORT (OUT) or EXPORT (IN)***
- Gate pass Status - *"APPROVED"***
- Document no. - *BRN or Declaration number***
- Gate pass no.**
- Date Range - from and to dates**

Click on **SEARCH** to retrieve records or **RESET** to clear the search criteria.

Cancel Hamriya Gatepass

Gatepass Type	-- Please Select --	Gatepass Status	-- Please Select --
Document No		Gatepass No	GP0000479
From Date	13-Feb-2025	To Date	19-Feb-2025
DD-MON-YYYY		DD-MON-YYYY	
(The date range cannot exceed 7 days)			

[Search](#) [Reset](#)

2. Click on **"DETAILS"**

Cancel Hamriya Gatepass

Gatepass Type	-- Please Select --	Gatepass Status	-- Please Select --
Document No		Gatepass No	GP0000479
From Date	13-Feb-2025	To Date	19-Feb-2025
DD-MON-YYYY		DD-MON-YYYY	
(The date range cannot exceed 7 days)			

[Search](#) [Reset](#)

Gatepass Id	Gate Pass Number	Gate Pass Type	Gate Pass Date	Document Type	Document No	Action
10000636	GP0000479	Export	19-Feb-2025	BRN	BRN1038	Details

3. System will take you to the booking details page where you can enter the cancellation remarks and the **SUBMIT** button to confirm. You may click BACK to withdraw the request.

Cancel Hamriya Gatepass

* Indicates a required field.

Gate Pass Details

Gatepass Type: Gatepass No:

Document Type: Gatepass Date:

Truck/Vehicle No: Remarks:

Truck/Vehicle Weight:

Document Details (ReadOnly)

DocumentId	DocumentNo	Consignee Type	ConsigneeCode	ConsigneeName
1652	BRN1038	FZ Licensee	F7100	SONY GULF FZE

Goods Details (ReadOnly)

Desc. of Goods	Pkg Type	PrevRemoval Type	Removal Type	Quantity	Weight	Prev.GpQuantity	Prev.GpWeight	Balance Quantity	Balance Weight	Removal Weight	Removal Quantity	Cargo Category
Test Goods Abc	BAG		Weight	1000	1000	0	0	1000	901	99	0	General
ABC GOODS	BAG		2000	2000	10	0	0	1900	-9990	0	100	General
Vehicle	UNT		2	2	2000	0	0	0	2000	0	2	Vehicle

Vehicle Details (ReadOnly)

Vehicle Type	Chasis Number	Engine Number	Model Number	Make	Year Built	Color	Vin No
Used	ERGTYER566666	EFRTGY232434					
Used	NEW242342	342342324					

Container Details (ReadOnly)

Container Number	Container Size	Desig

Cancel Remarks *

4. Confirmation will be displayed upon submission.

 **Confirmation** 

Gatepass Request Cancelled Successfully.
Gatepass No: GP0000479

