

# JAFZA eSERVICES Know Your Customer (KYC) User's Manual

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#### **DOCUMENT DETAILS**

#### **Document Information**

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Version	Date	Author	Designation	Description of change

## **Approval History**

Version	Date	Name	Designation	Comments

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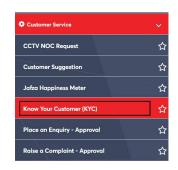
Version	Location

## Know Your Customer (KYC)

This service is for a customer to update their company contact details with JAFZA.

#### Navigation:

- 1. Login to Dubai Trade
- 2. Go to **Customer Service** from the menu on the left
- 3. Click on Know Your Customer (KYC)



#### The below screen with the current details will be displayed

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I confirm that the information provided is true and accurate, kindly update.

Submit

## Know Your Customer (KYC)

#### **Procedure:**

1. Update the details which needs to be updated, Confirm the information provided is true and accurate then click **Submit** 

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Basic In	formation									
	Client Id	1314 Plot No .B34BR01, Jafza n	orth	Post Box No/F	Postal Code Country United /	Arab Emirator		Note	This email will be used for communication like notification	
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The confirmation will be displayed



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