



دبي التجارية  
DUBAI TRADE

# JAFZA eSERVICES Apply for Etisalat User's Manual

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DOCUMENT DETAILS

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Version	Date	Author	Designation	Description of change

Approval History

Version	Date	Name	Designation	Comments

Distribution

Version	Location

# Apply for Etisalat

3

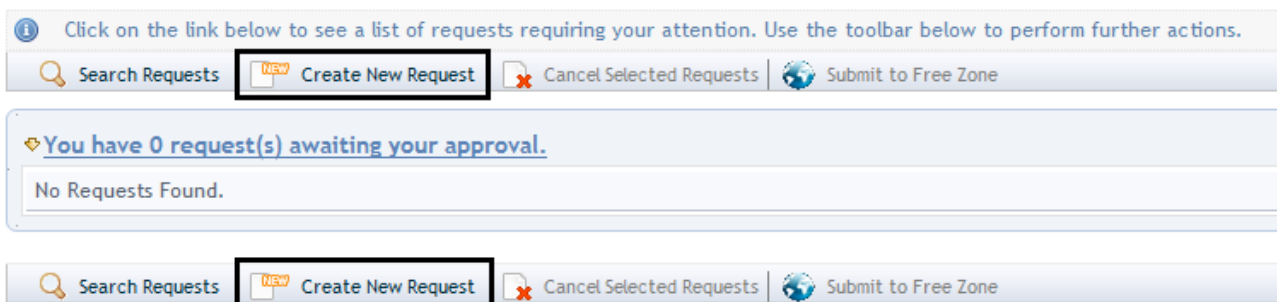
*This service is to request for application for new Internet / Telephone connection from Etisalat.*

## Navigation:

1. Login to **Dubai Trade**
2. Go to **Service Provider** from the menu on the left
3. Then Go to **Etisalat - Approval**



4. Then Click on **Create New Request**



5. Select the connection type (*If both are required you will make two requests*)



## Procedure:

1. Mark the Urgency of the Request

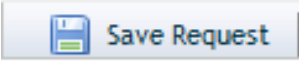
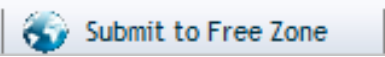
Urgency (For a charged service, extra charges might apply if Urgent is selected) ☒ Normal ☐ Urgent

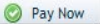
2. Select Courier Delivery/Collection Required?


Courier Collection/Delivery Required? ☐ Counter ☐ Outside Freezone ☒ Within Freezone


3. Specify the Reason for Request or give additional information for JAFZA.

Specify the reason for request / Additional Information for JAFZA \*

4. Click on  to save the request for future action.
- Click  to submit the request to the Free Zone Authority for processing.
5. Click on **Pay now** to confirm charges and submit the request.

 Pay Now

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Please re-confirm the following details before forwarding to FZ Admin. Clicking on Pay Now will reserve the payment for the request from your Portal balance. This charge will be reversed if the request is returned by the Free Zone for clarification.

Total Charge Amount	
Deposit Amount	181,292
Current Balance Amount:(deposit minus amount reserved for pending requests)	117,048

SR Number	Created On	Charge

 Pay Now

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