VAT Invoice in Dubai Trade Portal

Log on to Dubai Trade portal and access '**Reports'** option under 'Summary Information' option > below screen appears > Click 'Request Refresh' button against 'Invoice' option

View By Service	This page list the reports available in this service. You	u can either:		
Access and Identity Cards	 Click on the View Status button to view the sta Click on Request Refresh to place a request to 	itus of a previously request	ed report or to view /	download the output of a prev
Amend	 Class of Request Referring place a request to 	the rifee zone for re-gener	acting a report. The ne	w report with typically be avail
Attestation				
Bank Gaurantee				
Cancel	Available Reports			
Customer Service	Description	Last Generated On	View Status	Request Refresh
Download				
eDeposit				
EHS Operations Fitness Certificate	Medical Appointment Reschedule Report To Customer		View status	Request Refresh
EIDA	e-License Certificate	30-OCT-2016 15:37:14	View status	Request Refresh
elnvoice Payment	Statement of Account (Non Portal)	04-MAY-2015 11:37:23	View status	Request Refresh
Employee Services				
Enquiry	Certificate Of Payment For Free Zone Employees	15-JUN-2017 12:37:29	View status	Request Refresh
Facility Maintenance	Document Expiry Report	05-JUN-2017 08:37:19	View status	Request Refresh
Labour Services	Employment Contract Agreement for Employment Visa New	15-JUN-2017 07:37:14	View status	Request Refresh
Lease	Employment Contract Agreement for RP Renewal	18-DEC-2016 09:07:17	View status	Request Refresh
Letter Request	Lease Amendment for Renewal		View status	Request Refresh
License			0	
LogiGate	Lease Invoice	16-0CT-2016 11:07:15	View status	Request Refresh
Registration	Medical Appointment Schedule Reprint For Employee		View status	Request Refresh
Reports	Invoice	30-SEP-2009 12:00:03	View status	Request Refresh
Request	Services Availed Against Portal Deposit	02-JUL-2017 14:07:26	View status	Request Refresh
RTA Letters				

Report parameters page appears > Select the month for which invoices are to be generated. Last 3 closed periods would only be visible in the List of Values > Click **"Refresh Report"** button

View By Service	This page list the parameters repained for running this report. Enter appropriate values and click on Referent Report to place a request for generating a new report. Fields marked with * are mandetary. This market report [2] Interes
B. Access and identity Cards	An unitable table of The Linear
18 Amand	Client id 36948
III Attentation	
B Bank Gaurantee	Name Of Company Manitowoc Crane Group M. E. FZE
III Cancel	Period * Select
B Customer Service	Prepared by Dicent Prepared by D
Download	NOV-17
(8) eDeposit	S farinah fapiri 🕎 Hone
B EHS Operations Fitness Certificate	

Confirmation message appears

View By Service	Continuation Page.	
* Access and Identity Cards	2 Rose	
E Amend	Request for refreshing the selected report has been submitted. The request ID is 1,125,556. Note this down for future reference. The new report will typically b	ne available 24 hours after
Attestation	Confirmation placing a refresh request.	
Bank Gaurantee	Detailot	
Cancel		
Customer Service		
Download	Z Hone	
eDeposit		
and the second se		

To download the report click on 'View Status' button

Access and identity Cards	 Click on the View Status button to view the station of the state of th	the Free Zone for re-gener	ating a report. The ne	w report will typically be avail	able 24 hours aft	fter placing a refr-	resh request		
Amend Attestation									
Attestation Bank Gaurantee									
Cancel	Available Reports								
Customer Service									
Download	Description	Last Generated On	View Status	Request Refresh					
eDeposit									
EHS Operations Fitness Certificate			-						
EIDA	Medical Appointment Reschedule Report To Customer			Request Refresh					
elinvoloe Payment	e-License Certificate	30-OCT-2016 15:37114	.# View status	Request Refresh					
Employee Services	Statement of Account (Non Portal)	0H-MAY-2015 11:37:23	# View status	Request Refresh					
Enquiry	Certificate Of Payment For Free Zone Employees	15-JUN-2017 12:37:29	View status	Request Refresh					
Facility Maintenance	Document Exploy Report	05-JUN-2017 08:37:19		Request Refresh					
Labour Services	Employment Contract Agreement for Employment Visa	15-JUN-2017 07:37:14							
Lesse	- litter		View status	Request Refresh					
Letter Request	Employment Contract Agreement for RP Renewal	18-DEC-2016 09:07:17		Request Refresh					
Litense	Lease Amendment for Renewal		View status	Request Refresh					
LogiGate	Lease invoice	16-OCT-2016 11:07:15		Request Refrash					
Registration	Medical Appointment Schedule Reprint For Employee		Wiew status	Request Refresh					
Reports	Involce	30-527-2009 12:00:03	View status	Request Refresh					
Request	Services Availed Against Portal Deposit	02-JUL-2017 14:07:26	View status	Request Refresh					

Click on the "Download" button

Desing Learnes Report Request (D) Report Request (D) Report Login Report Control (D) Report Request (D) Report Report (D)
8. Ett Anne free Denne Anderen
EDA 1125554 Emark amar.aradee0&dataltrade.ae 28-AAR-2018 09-25-52 argumentaad