



Cargo Tracking

User Manual - External

Version 1.0





Version History

Date	No	Summary of Changes	Name
01-06-2020	1.0	Draft version	Dubai Customs





Contents

1.	INTROD	UCTION	. 4
2.	Portal	LOGIN	. 4
3.	CARGO	TRACKING SERVICE	. 6
3.1.	SEAF	RCH BY DECLARATION NUMBER	. 7
3	.1.1.	Sea Inbound Cargo status	7
3	.1.2.	Sea Outbound Cargo status	9
3	.1.3.	Air Inbound Cargo status	11
3	.1.4.	Air outbound Cargo status	13
3.2.	SEAF	RCH BY BILL OF LADING / AIRWAY BILL NUMBER	15
3	.2.1.	Sea Inbound Cargo status	15
3	.2.2.	Air Inbound Cargo status	17
3	.2.3.	Air outbound Cargo status	19





1. Introduction

Cargo Tracking is a service provided for importer, exporter and broker through which end-to-end customs clearance status of the cargo can be searched and viewed. Customers can search and view the status of their cargo being imported or exported through sea and air channels. Customers can search the status of the cargo through Bill Of Lading/Air Way Bill number or customs declaration number. Cargo tracking service provides facility to view different statuses such as declaration request clearance status and customs inspection status in one place. Additionally, customers can also view arrival/ departure status, manifest submission status, delivery order status (applicable for sea cargo), cargo delivery from port status etc.

2. Portal Login

- 1) Enter the Application URL (<u>www.dubaitrade.ae</u>) in the IE Window
- 2) Click Enter button



- 3) Click on the Login button at Right Top corner of the page.
- 4) System displays Login screen.
- 5) In the Login page, enter the Username and Password
- 6) Click on "Sign In" button





	دب ي الـتـجـاريـة DUBAI TRADE	
User Name		
Password		
Forgot Password?		
	SIGN IN	





3. Cargo Tracking Service

- Select "Mirsal II -> Cargo Tracking -> Track Cargo Status" From the left menu

دبای التجاریة DUBAL TRADE		
Acknowledgment	^	
Declaration	^	
Client Programs	<u>^</u>	FAVOURITE SEI
Financial Services	^	Market Inspection Request - Track Inspection
Client Registration	^	🔮 Claims - New Claim S2
Cargo Transfer	^	
Cargo Tracking		Claims - Amend Claim S2
Track Cargo Status S2	*	Wirsal II - Smart Workspace S2
Cargo Reconciliation	<u>^</u>	Declaration - Courier Batch Submiss
Submit Cargo Information S2 Submit Cargo Information	Declaration S2	Market Inspection Request - Initiate FollowU
Smart Workspace S2		Inspection Request - Initiate Inspecti
Financial Services - Bill Payment S2		🔮 Cargo Tracking - Track Cargo Status

The Cargo Tracking service has sub menu "Track Cargo Status". The end-to-end status of the cargo is tracked by using this service. The cargo can be tracked with two option

- 1. Search by Declaration Number
- 2. Search by Bill of lading / Airway Bill Number

The current status of the cargo and all the status of the related documents along with the inspection and clearance status will facilitated by this service.





3.1. Search by Declaration Number

The authorized user provides the declaration number in this option in order to search of the status of the cargo

Select "Mirsal II -> Cargo Tracking -> Track Cargo Status

Search	
Search	^
Search By : * Declaration Number	
Search by Declaration Number	~
Declaration Number : *	
Q Search Reset 3	

- Select Declaration Number in the search by
- Enter the Declaration Number
- Click Search Button

3.1.1.Sea Inbound Cargo status

Search							
Search							^
Search By : *	Declaration N	lumber	~				
Search by Declaration Number							^
Declaration Number : * 3010002408121							
			Q Search	Reset 😂			
Search Results							^
Transport Document Nun (BOL/AWB)	nber	Declaration Number	Declaration Status	Declaration Submission Date	Declaration Clearance Date	View Cargo Status	
VIKBOL4422031086		3010002408121	Cleared	29/04/21	29/04/21 21:31	View Cargo Status	

- Click View Cargo Status to view the summary of each document status

Note:

✓ Declaration that belongs to the logged in user will be displayed



جماركدبي DUBAI CUSTOMS



/essel Arrived Manifest Subm Step 1 : Vessel Details Rotation Number Actual Time of Arrival	itted Cargo Discharged	DO Issued Do	eclaration Cleared Inspection Com	n Booking Inspection Cargo Re	معجماه
Step 1 : Vessel Details Rotation Number Actual Time of Arrival	: 442203			plete Complete	104300
Rotation Number Actual Time of Arrival	: 442203				^
Actual Time of Arrival			Expected Time Of Arrival	: 19/03/21 13:42	
	: 05/04/21 00:02				
Step 2 : Manifest Details					^
BOL Number	: VIKBOL4422031086		BOL Submission Agent	: AE-8122443 (XTESTRSIT2JUL	
BOL Submission Data	. 06/04/24 10:17		2 o 2 o abinicolori i igoni		
BOL Submission Date	. 06/04/21 18:17				
Step 3 : Discharge List Deta	ails				^
Container Category status	: LCL CONTAINER		No. Of Containers	: 1	
Step 4 : Delivery Order Det	tails				^
Issue Date	: 20/04/21 14:04		Consignee	: AE-8122443 (xTESTRSIT2JUL	
Expiry Date	: 15/07/25 00:00				
Step 5 : Declaration Details	5				^
Declaration Number	: 3010002408121		Submission Date	: 29/04/21	
Current Status	: Cleared		Transaction Type	: Amend	
Clearance Date	: 29/04/21 21:31				
Step 6 : Inspection Booking	g Details				^
Booking Date	: 02/05/21 11:37		Booking Status	: Booking Complete	
Container Number M	larks and Number	Inspection Sche	edule From Date	Inspection Schedule To Date	
N	IRKS_NOS3108601	02/05/21 11:38		02/05/21 11:43	
N	IRKS_NOS3108602	02/05/21 11:38		02/05/21 11:43	
N	IRKS_NOS3108603	02/05/21 11:38		02/05/21 11:43	
N	IRKS_NOS3108604	02/05/21 11:38		02/05/21 11:43	
N	IRKS_NOS3108605	02/05/21 11:38		02/05/21 11:43	
N	IRKS_NOS3108606	02/05/21 11:38		02/05/21 11:43	
N	IRKS_NOS3108607	02/05/21 11:38		02/05/21 11:43	
N	IRKS_NOS3108608	02/05/21 11:38		02/05/21 11:43	
N	IRKS_NOS3108609	02/05/21 11:38		02/05/21 11:43	

Cargo Tracking

Page 8





Inspection Status	: Complete	Declaration Status	: Cleared			
Inspection Approval Date	: 02/05/21 11:41					
Step 8 : Cargo Release	Details			^		
Last release Date	: 06/06/21 13:12	Release Status	: 3303.0 of 3670.0 KG			
K Back To Search						

- Click Back to Search to go back the search screen

Note:

- ✓ Icon / Pictures will be greyed out ^{Mantest Not Applicable} when the information is not available or not applicable.
- ✓ The summary information will not be available if the information is not availabe or not applicable

(B)

3.1.2.Sea Outbound Cargo status

Search						
Search					^	
Search By :* Declarat	ion Number	*				
Search by Declaration Numb	er				^	
Declaration Number : * 3010002417121						
		Q Search	Reset 😂			
Search Results					^	
Transport Document Number (BOL/AWB)	Declaration Number	Declaration Status	Declaration Submission Date	Declaration Clearance Date	View Cargo Status	
17612345678	3010002417121	Cleared	30/05/21	30/05/21 07:40	View Cargo Status	

- Select Declaration Number in the search by
- Enter the Declaration Number
- Click Search Button
- Click View Cargo Status to view the summary of each document status



جمارك دبي DUBAI CUSTOMS



Note:

_

Declaration that belongs to the logged in user will be displayed



- Click Back to Search to go back the search screen





Note:

- ✓ Icon / Pictures will be greyed out ^{Vanifest Not Applicable} when the information is not available or not applicable.
- ✓ The summary information will not be available if the information is not availabe or not applicable

(B)

3.1.3.Air Inbound Cargo status

Search							
Search							
Search By : * Declaration Number							
Search by Declaration Number							
Declaration Number : * 3010002416	6421						
		Q Search	Reset 2				
Search Results							
Transport Document Number (BOL/AWB)	Declaration Number	Declaration Status	Declaration Submission Date	Declaration Clearance Date	View Cargo Status		
BARU50177213045	3010002416421	Cleared with Inspection	24/05/21	24/05/21 13:11	View Cargo Status		

- Select Declaration Number in the search by
- Enter the Declaration Number
- Click Search Button
- Click View Cargo Status to view the summary of each document status

Note:

✓ Declaration that belongs to the logged in user will be displayed





×—	B						
Flight Arrived	Manifest Submitted	Declaration Cleared with Inspection	Inspection Boo Complete	king Insp	ection In Progress	Cargo Releas	ed
Step 1 : Flight Detai	ls						^
Flight Number	Schedule Date	Expected Time of Arriva	ıl .	Actual Time of	Arrival	Is Cancelled	
DN2421	04/05/21 00:00	11/04/21 05:20		03/04/21 05:21		Ν	
Step 2: Manifest De	tails						^
Master Airway Bill Nun	nber : BARU5017721	3045	No. of Pieces Ma	nifested :	160		
Weight	: 101.0 (Kilos)						
Step 3 : Declaration	Details						^
Declaration Number : 3010002416421			Submission Date	:	24/05/21		
Current Status	: Cleared with Inspection		Transaction Type : Amend				
Clearance Date	: 24/05/21 13:11						
Step 4 : Inspection I	Booking Details						^
Booking Date	: 06/06/21 10:01		Booking Status	:	Booking Complete		
Booking Date	: 06/06/21 10:01		Booking Status	:	Booking Complete		
Container Number	Marks and Numbe	r Inspection Sch	edule From Date		Inspection Schedule	To Date	
	34343	06/06/21 10:02			06/06/21 10:07		
Step 5 : Inspection I	Result Details						^
Inspection Status	: In Progress		Declaration Statu	s :	Cleared with Inspe	ction	
Inspection Approval Da	ate :						
Step 6 : Cargo Relea	ase Details						^
Last Release Date	: 26/05/21 20:00		Release Status	:	700 of 700 (Pieces)		

-Note:

- ✓ Icon / Pictures will be greyed out ^{Manifest Not Applicable} when the information is not available or not applicable.
- \checkmark The summary information will not be available if the information is not available or not applicable

B





3.1.4. Air outbound Cargo status

Search							
Search					^		
Search By : Declaration Number							
Search by Declaration Numbe	r				^		
Declaration Number : * 301000241	Declaration Number : * 3010002417221						
	ſ	Q Search	Reset				
Search Results					^		
Transport Document Number (BOL/AWB)	Declaration Number	Declaration Status	Declaration Submission Date	Declaration Clearance Date	View Cargo Status		
17612345678	3010002417221	Cleared	30/05/21	30/05/21 07:47	View Cargo Status		

- Select Declaration Number in the search by
- Enter the Declaration Number
- Click Search Button
- Click View Cargo Status to view the summary of each document status

Note:

✓ Declaration that belongs to the logged in user will be displayed





	(Ţ	(\$	(— (*)	
Declaration Clea	red Inspection B	ooking Comple	te Inspectio	n Complete	House Manifes	t Not Applicable	Flight Departed	
Step 1 : Declaration	n Details							^
Declaration Number	: 301000241	7221		Submission Da	ate :	30/05/21		
Current Status	: Cleared			Transaction Ty	pe :	New		
Clearance Date	: 30/05/21 07	2:47						
Step 2 : Inspection	Booking Details							^
Booking Date : 03/06/21 07:52			Booking Status		s :	: Booking Complete		
Container Number Marks and Number			Inspection Schedule From Date		Inspection Schedule	e To Date		
	TEST		03/06/21 07:53			03/06/21 07:58		
Step 3 : Inspection	Result Details							^
Inspection Status	: Complete			Declaration Sta	atus :	Cleared		
Inspection Approval E	Date : 03/06/21 12	2:28						
Step 5 : Flight Deta	ils							^
light Number	Schedule Date	Expected T	ime of Departure	Actual Time of		Departure	Is Cancelled	
	16/04/21 00:00	06/07/19 10:	06/07/19 10:30		12/04/21 10:40		N	

- Click Back to Search to go back the search screen

Note:

Icon / Pictures will be greyed out *Wanteet Not Applicable* when the information is not available or not applicable.
 The summary information will not be available if the information is not available or not applicable

-(B)-





3.2. Search by Bill of Lading / Airway Bill Number

The authorized user provides either Bill of lading (in case channel sea) and Airway Bill Number (incase of Air Channel) in this option in order to search of the status of the cargo

Select "Mirsal II -> Cargo Tracking -> Track Cargo Status

3.2.1.Sea Inbound Cargo status

Search							
Search							^
Search By : *	Bill of Lading	Number/Airway Bill	Number 🗸				
Search by Bill of Ladir	ng Number	/Airway Bill Numb	per				^
Channel : * (🖲 Sea 🔿 A	ir		Movement Type : * 🧿	Inbound		
Bill Of Lading Number : *	VIKBOL44220	031086		Rotation Number :			
			Q Search	Reset 😂			
Search Results							^
Transport Document Nur (BOL/AWB)	mber	Declaration Number	Declaration Status	Declaration Submission Date	Declaration Clearance Date	View Cargo Status	
VIKBOL4422031086		3010002408121	Cleared	29/04/21	29/04/21 21:31	View Cargo Status	

- Select Bill of Lading / Airway Bill Number search by option
- Select Sea channel
- Select movement type Inbound (Import)
- Enter the Bill of Lading Number
- Enter the Rotation Number (Optional)
- Click on the **Search** button

Note:

- ✓ The Declaration that belongs to the logged in user will be displayed
- ✓ When there is no Declaration details available the Bill of Lading details will be available
- ✓ When there more the one Bill of lading details available top 10 records will be displayed
- Click View Cargo Status to view the summary of each document status



جمارك دبي DUBAI CUSTOMS



Step 7 : Inspection Result Details





Inspection Status	:	Complete		Declaration Status	: Cleare	ed	
Inspection Approval Date	:	02/05/21 11:41					
Step 8 : Cargo Release	Deta	ils					^
Last release Date	:	06/06/21 13:12		Release Status	: 3303.0	0 of 3670.0 KG	
			K Back	To Search			

- Click Back to Search to go back the search screen

3.2.2.Air Inbound Cargo status

Note:

Icon / Pictures will be greyed out *Vanifest Not Applicable* when the information is not available or not applicable.
 The summary information will not be available if the information is not available or not applicable

Search					
Search					
Search By : * Bill of La	ding Number/Airway Bil	Number 🗸			
Search by Bill of Lading Numl	ber/Airway Bill Num	ber			
Channel:* 🔿 Sea 🤅	Air		Movement Type : * 🔘	Inbound O Outboun	d
Master Airway Bill Number : * BARU501	77213045		House Airway Bill Number :		
		Q Search	Reset 😂		
Search Results					
Transport Document Number (BOL/AWB)	Declaration Number	Declaration Status	Declaration Submission Date	Declaration Clearance Date	View Cargo Status
BARU50177213045	3010002416421	Cleared with Inspection	24/05/21	24/05/21 13:11	View Cargo Status
BARU50177213045	3010002418521	Cleared	02/06/21	02/06/21 13:47	View Cargo Status

- Select Bill of Lading / Airway Bill Number search by option
- Select Air channel
- Select movement type **Inbound** (Import)
- Enter the Master Airway Bill Number
- Enter the House Airway Bill Number (Optional)
- Click on the Search button





Note:

- \checkmark The Declaration that belongs to the logged in user will be displayed
- ✓ When there is no Declaration details available the Master Airway bill number details will be available
- ✓ When there more the one Airway bill number details available top 10 records will be displayed
- Click View Cargo Status to view the summary of each document status

Air Inbound Cargo Status - Inspection In Progress

Flight Arrived	Manifest Submitted	Declaration Cleared with	Inspection Booki	ng Inspection In Progr	ess Cargo Released
Step 1 - Flight Details		Inspection	Complete		
Step 1 : Fight Details	Oshadula Data	Fundada Trada of Arriva			
DN2421	04/05/21 00:00	11/04/21 05:20	II AI	2/04/21 05:21	N
	0 1100/21 00:00	11012100.20			
Step 2: Manifest Deta	iils				^
Master Airway Bill Numb	er : BARU5017721	3045	No. of Pieces Mani	fested : 160	
Weight	: 101.0 (Kilos)				
Step 3 : Declaration D	Details				^
Declaration Number	: 301000241642	1	Submission Date	: 24/05/21	
Current Status	: Cleared with I	nspection	Transaction Type	: Amend	
Clearance Date	: 24/05/21 13:11				
Step 4 : Inspection Bo	ooking Details				^
Booking Date	: 06/06/21 10:01		Booking Status	: Booking Con	nplete
Container Number	Marks and Numbe	er Inspection Sch	edule From Date	Inspection Sc	hedule To Date
	34343	06/06/21 10:02		06/06/21 10:07	
Step 5 : Inspection Re	esult Details				^
Inspection Status	: In Progress		Declaration Status	: Cleared with	Inspection
Inspection Approval Date	e :				
Step 6 : Cargo Release	e Details				~
Last Release Date	: 26/05/21 20:00		Release Status	: 700 of 700 (P	ieces)
		K Back	To Search		

Click Back to Search to go back the search screen





Note:

Icon / Pictures will be greyed out ^{Manifest Not Applicable} when the information is not available or not applicable.
 The summary information will not be available if the information is not available or not applicable

(B)

3.2.3.Air outbound Cargo status

Search						
Search						^
Search By : * Bill of Ladi	ng Number/Airway Bill	Number 🗸				
Search by Bill of Lading Number	er/Airway Bill Num	ber				^
Channel:* 🔿 Sea 💿	Air		Movement Type : * C) Inbound 💿 Outboun	d	
Master Airway Bill Number : 176123456	78		House Airway Bill Number :			
		Q Search	Reset 🗲			
Search Results						^
Transport Document Number (BOL/AWB)	Declaration Number	Declaration Status	Declaration Submission Date	Declaration Clearance Date	View Cargo Status	ר
17612345678	2010005422021	Cleared	30/05/21	30/05/21 13:02	View Cargo Status	J
17612345678	3010002417421	Cleared	30/05/21	30/05/21 08:11	View Cargo Status	
17612345678	2010005421921	Cleared	30/05/21	30/05/21 11:52	View Cargo Status	
17612345678	3010002417821	Cleared	30/05/21	30/05/21 11:57	View Cargo Status	
17612345678	2010005421821	Cleared	30/05/21	30/05/21 10:33	View Cargo Status	

- Select Bill of Lading / Airway Bill Number search by option
- Select Air channel
- Select movement type **Outbound** (Export)
- Enter the Master Airway Bill Number
- Enter the House Airway Bill Number (Optional)
- Click on the **Search** button

Note:

- ✓ The Declaration that belongs to the logged in user will be displayed
- ✓ When there is no Declaration details available the Master Airway bill number details will be available
- ✓ When there more the one Airway bill number details available top 10 records will be displayed
- Click View Cargo Status to view the summary of each document status





			— (\$ 	(!		— (*)	
Declaration Clea	red Inspe	ction Booking Com	plete Inspectio	n Complete	House Manifes	t Not Applicable	Flight Departed	
Step 1 : Declaration	n Details							^
Declaration Number	: 301	0002417221		Submission Da	te :	30/05/21		
Current Status	: Clea	ared		Transaction Typ	be :	New		
Clearance Date	: 30/0	5/21 07:47						
Step 2 : Inspection	Booking Deta	ils						^
Booking Date	: 03/0	6/21 07:52		Booking Status		Booking Complete		
Container Number	Marks a	nd Number	Inspection Sche	dule From Date		Inspection Schedule	To Date	
	TEST		03/06/21 07:53			03/06/21 07:58		
Step 3 : Inspection	Result Details							^
Inspection Status	: Con	nplete		Declaration Sta	tus :	Cleared		
Inspection Approval E	oate : 03/0	6/21 12:28						
Step 5 : Flight Deta	ils							^
light Number	Schedule Date	e Expected	d Time of Departure		Actual Time of D	Departure	Is Cancelled	
	16/04/21 00:00	06/07/19	10:30	12/04/21 10:4		04/21 10:40		

Click Back to Search to go back the search screen

(B)

Note:

-

Icon / Pictures will be greyed out *Wanteet Not Applicable* when the information is not available or not applicable.
 The summary information will not be available if the information is not available or not applicable