

# **Dubai Customs e Services**

## **Track VCC Request**

**User's Manual** 

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# **Document Details**

#### **Document Information**

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| AUTHOR(S)         | DT Training Dept.         |
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#### Approval History

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#### Distribution

| VERSION | LOCATION |
|---------|----------|
|         |          |
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### New VCC Request Dubai Trade



This service helps Traders/Brokers to Track their VCC request (Vehicle Clearance Certificate) online on Dubai Trade portal.

- 1. Login to Dubai Trade.ae
- 2. Go to Mirsal II >> Support Services >> Track VCC Request
- 3. You can search by:
  - VCC Request No.

#### Track VCC Request

| Search By *       | VCC Request No. | • |
|-------------------|-----------------|---|
| VCC Request No.   |                 |   |
| VCC Request No. * |                 |   |

• Declaration No.

#### Track VCC Request

| S                 | Search By *     | Declaration No. |          |                 |            | • |              |
|-------------------|-----------------|-----------------|----------|-----------------|------------|---|--------------|
| Declaration       | n No.           |                 |          |                 |            |   |              |
| Decla             | ration No. *    |                 |          |                 |            |   |              |
| General [         | Details.        |                 |          |                 |            |   |              |
| Track VCC Request |                 |                 |          |                 |            |   |              |
| Search By *       | General Details |                 | •        |                 |            |   |              |
| General Details   |                 |                 |          |                 |            |   |              |
| Customer Type *   | [Please Select] |                 | •        | Customer Code * |            |   |              |
| From Date *       | 15-06-2014      |                 | <b>i</b> | To Date *       | 15-06-2014 |   | 🗰 <b>(</b> ) |

4. Click on search

## New VCC Request Dubai Trade



| * VCC Re    | quest No. 662 |              |                 |               |                |                     |       |
|-------------|---------------|--------------|-----------------|---------------|----------------|---------------------|-------|
|             |               |              |                 |               |                |                     |       |
|             |               |              | <b>Q</b> Search | 🕫 Reset       |                |                     |       |
|             |               |              |                 |               |                |                     |       |
| Results     |               |              |                 |               |                |                     |       |
| Request No. | Request Date  | Request Type | Declaration No. | Requested For | Request Status | Remarks             | Actio |
|             |               |              |                 |               |                | Your requested VCCs |       |

*Note*: system display a list of you VCCs with the status of the request as below:

Your request status will be **completed** incase all the VCC's are Printed or cancelled, otherwise the status will show **Under Processing** 

- To Check VCC status you need to click on the request number:

| Request No.:        | 662         |                      | Declarat | tion No.: 10101        | 21032914            |  |
|---------------------|-------------|----------------------|----------|------------------------|---------------------|--|
| Request Date:       | 23-02-2014  |                      | Declarat | tion Date: 05-02-      | 2014                |  |
| Request Type:       | New VCC R   | equest               | Delivery | Mode : Hand            | delivery            |  |
| Request Status :    | Under Proc  | essing               | Shipmer  | nt Ref No. :           |                     |  |
| Requested For :     | AE-1049732  | - UAT1PCBSCB         | Delivery | Delivery Address :     |                     |  |
| Requested By :      | AE-1049732  | UAT1PCBSCB           | Remark   | Remarks : -            |                     |  |
| No. of Vehicle(s) : | 1           |                      |          |                        |                     |  |
| Charges and Payme   | nt Details  |                      |          |                        |                     |  |
| Collection Ser. No. | Charge Type | Payment Mode         | Amount   | Account No./Cheque No. | Receipt or Ref. No. |  |
|                     | VCC Charge  | Credit/Debit Account | 30       | 1222528                | D-504630            |  |

| VCC | /vehi | cle D | etails |
|-----|-------|-------|--------|

| VCC Number | Chassis No. | Engine No. | Brand | Make         | Model Year | VCC Status | Remarks      |
|------------|-------------|------------|-------|--------------|------------|------------|--------------|
| 8034040    | CHASSIS02   | ENGINE2    | ACURA | Aston Martin | 2012       | Generated  | GCC Standard |
|            |             |            |       |              |            |            |              |
|            |             |            |       | 🖨 Print      |            | × Close    |              |



*Note*: System will display you VCC request details as below:

**Generated**: VCC is ready to be printed **Printed**: VCC is printed and handed over to the customer **Cancelled**: VCC is cancelled

*Note*: you can print an acknowledgement which will help you to collect you VCC from Customs Counters.

*Note*: you need to collect you VCC within 90 days from the request date, otherwise, it will automatically cancel.