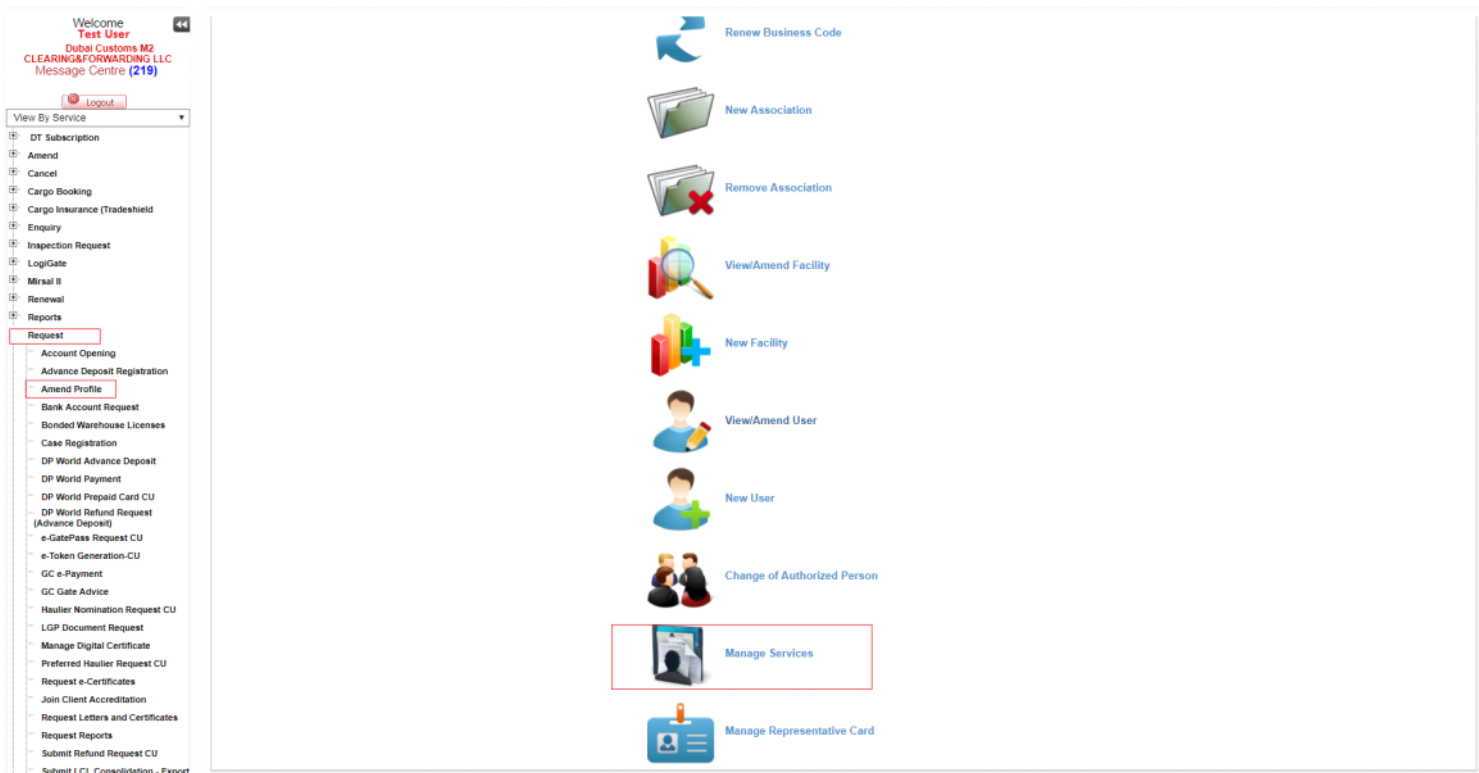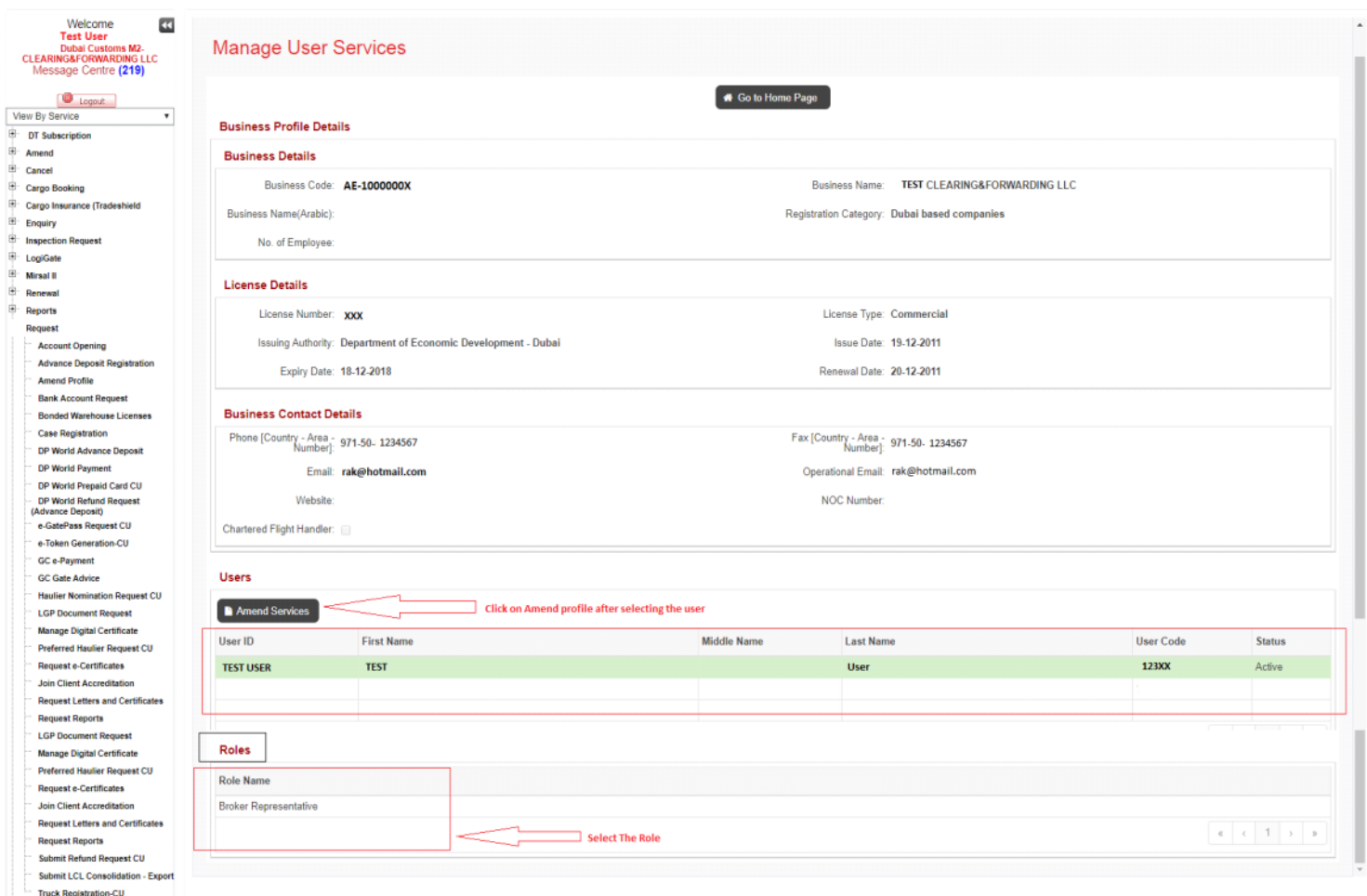# Add Service Request Service

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To Add the Service Request Service --> Login to the Administrator user Account on www.dubaitrade.ae --> Go to Request --> Amend Profile --> Manage Services.

- Select the User ID you would like to add him the services, Then click on Amend Services Then Select the Roles Broker Representative Or Trader Representative

- Click on Add services and select Service Request from the Drop Down list.

- Click On Save to

- Provide the Reason for amendment at the left top of the page and click on submit to add the service.

- Click On "Submit", the service will be added automatically, Logout and login to new web Page to avail the service under Insp ection Request.