

To initiate the Inspection request for an Export Declaration for VAT refund purpose, Go to Inspection Request --> **Service Request** --> Create Service Request

Welcome
ins2
AE-1050637-Dubai Customs M2-
INDCINS2
Message Centre (5)

Logout

View By Service

- Amend
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- Inspection Request**
 - Initiate FollowUp Inspection
 - Initiate Inspection
 - Initiate Inspection - Cleared Declaration
 - Service Request**
 - Track Inspection
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- Process
- Quote

Service Request Details:

Initiate/Track Service Request

Query Create Service Request View Confirmation Details Terms and Conditions

Booking Reference Number	Document Reference	Inspection Centre	Status	Initiation Date
2018-SR-78452			Draft	4/15/2018
2018-SR-78458			Draft	4/18/2018
2018-SR-78461	Export Declaration	Jebel Ali and Tecom	Draft	4/18/2018

Click on create Service request to initiate the request

- Document Reference : " Export Declaration " To be selected from the Drop Down list.
- Document Reference Number : Export Declaration Number
- Inspection Center : Jebel Ali and Tecom
- Inspection section : VAT GATE 3

Click Save and Then " Next " to Make the payment.

Booking Request Number:

Booking Request Details

Save Next

Booking Request Details

Booking Reference Number: 2018-SR-78462

Initiation Date: 4/18/2018

Document Reference*: Export Declaration

Document Reference Number*: 2010336429218

Inspection Centre*: Jebel Ali and Tecom

Inspection Section*: VAT GATE 3

Location*: VAT Gate 3

Reason*: VAT refund purpose

Status: Draft

Preferred Date And Time

Preferred Date 1*: 4/19/2018

Preferred Date 2*:

Preferred Date 3*:

Preferred Slot 1*: Evening (07:00:00-)

Preferred Slot 2*: -Select-

Preferred Slot 3*: -Select-

Additional Preferred Slot*: Evening (07:00:00-)

Contact Details

Contact Name*: Test User

Representative Name*: Test user

Contact Number* (Country-Area-Num ber): 971-4-1234567

Contact Email*: Rak@hotmail.com

Mobile Number* (CountryCodeMobileNum ber): 971501234567

Attachments Notes Payment History Groups

New Query Save Delete

No Records

- Select the Payment Mode either by Credit account (CDR Account) or E-payment (credit card , Direct debit)

Payment:

Booking Request Details

Back

Submit

Booking Request Details

Booking Reference Number:

2018-SR-78462

Initiation Date:

4/18/2018

Document Reference:

Export Declaration

Document Reference Number:

2010336429218

Inspection Centre:

Jebel Ali and Tecom

Inspection Section:

VAT GATE 3

Status:

Draft

Preferred Date And Time

Preferred Date 1:

4/19/2018

Preferred Date 2:

Preferred Date 3:

Additional Information

VAT Gate 3

Location:

VAT refund purpose

Reason:

Preferred Slot 1:

Evening (07:00:00-23:59:00)

Preferred Slot 2:

Preferred Slot 3:

Additional Preferred Slot:

Evening (07:00:00-23:59:00)

Contact Details

Contact Name:

Test User

Representative Name:

test user

Contact Number (Country-Area-Number):

971-4-1234567

Mobile Number (CountryCodeMobileNumber):

971501234567

Contact Email:

Rak@hotmail.com

Query

Save

Make Payment

Verify Payment

1 - 1 of 1

Payment Mode	Credit Account	Total Amount	Status	Exception Remarks
> Select-Credit Account ePay Select the Payment Mode		170		

Payment Success

1 - 2 of 2

Charge Type	Amount	Receipt Number
> Inspection Charges	160	
> Knowledge-Innovation Dirham	10	

Click on Make payment to complete the payment after selecting the CDR account number.

Query	Save	Make Payment	Verify Payment	1 - 1 of 1	
Payment Mode	Credit Account	Credit Account	Total Amount	Status	Exception Remarks
>	Credit Account	1222660	170		

Payment Details

Charge Type	Amount	Receipt Number
> Inspection Charges	160	
> Knowledge-Innovation Dirham	10	

Query

Save

Make Payment

Verify Payment

1 - 1 of 1

Payment Mode	Credit Account	Total Amount	Status	Exception Remarks
> Credit Account	1222660	170	Authorized	

After making the payment successfully the Payment status will be changed to Authorized.

- Submit the Request after the Payment done and authorized.



Payment:

Booking Request Details

Back

Submit

Submit the request after the payment got authorized.

Booking Request Details

Booking Reference Number: 2018-SR-78462

Initiation Date: 4/18/2018

Document Reference: Export Declaration

Document Reference Number: 2010336429218

Inspection Centre: Jebel Ali and Tecom

Inspection Section: VAT GATE 3

Status: Draft

Preferred Date And Time

Preferred Date 1: 4/19/2018

Preferred Date 2:

Preferred Date 3:

Additional Information

VAT Gate 3

Location:

VAT refund purpose

Reason:

Preferred Slot 1: Evening (07:00:00-23:59:00)

Preferred Slot 2:

Preferred Slot 3:

Additional Preferred Slot: Evening (07:00:00-23:59:00)

Contact Details

Contact Name: Test User

Representative Name: Test user

Contact Number (Country-Area-Number): 971-4-1234567

Mobile Number (CountryCodeMobileNumber): 971501234567

Contact Email: Rak@hotmail.com

Query

Save

Make Payment

Verify Payment

1 - 1 of 1

Payment Mode	Credit Account	Total Amount	Status	Exception Remarks
Credit Account	1222660	170	Authorized	

Payment Details

1 - 2 of 2

Charge Type	Amount	Receipt Number
Inspection Charges	160	15614106
Knowledge-Innovation Dirham	10	15614107

- Submit the Booking Request

Declaration Number:

Booking Request Details

Track Service Request

Thank you for submitting your Inspection Request for

Booking Reference Number: 2018-SR-78462

Document Reference Number: 2010336429218

Representative Name: Test user

Total Fees: 170

Dubai Customs team will get back to you in 2 hours for confirmation of your Inspection Date and Time

