



دبي التجارية  
DUBAI TRADE

# DP World e Services

## LCL Cargo Location - Amend User's Manual

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## Document Details

### Document Information

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VERSION	DATE	AUTHOR	DESIGNATION	DESCRIPTION OF CHANGE
1.1	Feb 2010			Reviewed by DP World

### Approval History

VERSION	DATE	NAME	DESIGNATION	COMMENTS
1.1	29 June 2010	Basil Al Kilani	Training Manager	

### Distribution

VERSION	LOCATION

## LCL Cargo Location – Amend

This Service enables you to amend the Cargo Location on Bill of Lading level

1. Go to **Amend > LCL Cargo Location**

LCL Cargo Location

2. Enter your **Rotation number**

Rotation Number \*

3. Enter **BOL number, Acknowledge number, and Installment number** (those are optional field you can use them for filtration purpose)

Acknowledgement Number       BOL Number   
Installation Number

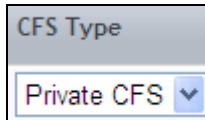


4. Click on **Search**

**System displays BOLs based on your search criteria**

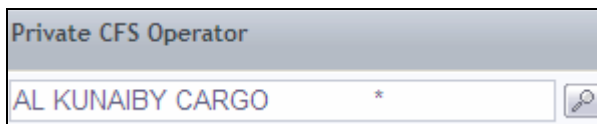
BOL Number	Installment No.	Acknowledgement No	CFS Type	Private CFS Operator
1	2	A180709665	Private CFS	AL KUNAIBY CARGO *
10	2	A180709665	Private CFS	AL KUNAIBY CARGO *
11	2	A180709665	Private CFS	AL KUNAIBY CARGO *
12	2	A180709665	Private CFS	AL KUNAIBY CARGO *
13	3	A180709673	Port CFS	
14	3	A180709673	Port CFS	
15	3	A180709673	Port CFS	
17	3	A180709673	Port CFS	
18	3	A180709673	Port CFS	
19	3	A180709673	Port CFS	
2	2	A180709665	Private CFS	AL KUNAIBY CARGO *
20	3	A180709673	Port CFS	
21	3	A180709673	Port CFS	
22	3	A180709673	Port CFS	

5. **CFS Type:** Switch between **Private CFS & Port CFS**



A screenshot of a dropdown menu titled "CFS Type". The menu is open, showing "Private CFS" as the selected option with a downward arrow next to it.

6. If Private CFS is selected, system activates **Private CFS Operator** field, you can search for it.



A screenshot of a search field titled "Private CFS Operator". The field contains the text "AL KUNAIBY CARGO" followed by an asterisk and a search icon.

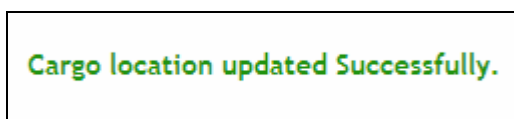
**Note:** To apply the CFS Type and Operator select it then click on **Apply to all**



A screenshot showing two dropdown menus. The first is labeled "Port CFS" and is set to "Port CFS". The second is labeled "-Select one-" and is set to "-Select one-". Below the second dropdown is a blue button labeled "Apply to all".

7. Click on **Save**

**System confirms your changes**



A screenshot of a success message box with a black border. The text inside is "Cargo location updated Successfully." in green.