



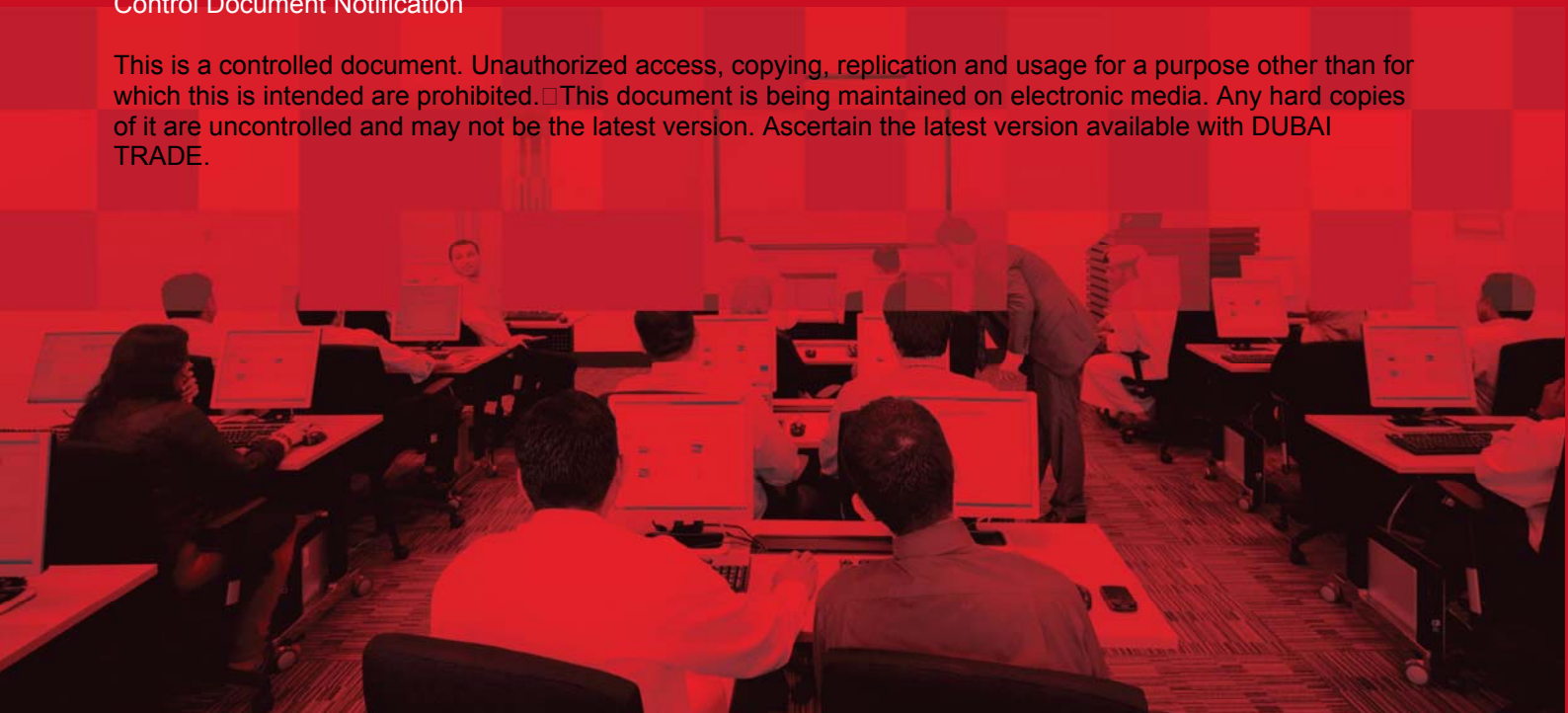
DP World LGP Document – Enquiry User's Manual

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LGP Document - Enquiry

DOCUMENT DETAILS

Document Information

Document Name	LGP Document – Enquiry
Project Name	LGP Document – Enquiry
Business Unit	DP World
Author(s)	DT Training Dept.
Last Updated Date	12 th Dec 2018
Current Version	1.0

Revision History

Version	Date	Author	Designation	Description of change

Approval History

Version	Date	Name	Designation	Comments

Distribution

Version	Location

LGP Document - Enquiry

This service enables Freezone Companies to Enquire In/Out Local Gate Pass Document from/to Jebel Ali which were created by their company

Navigation:

1. Login to **Dubai Trade**
2. Go to **Enquiry** from the menu on the left
3. Then Go to **LGP Document**

The below screen will be displayed

The screenshot shows a web application titled "LGP-Document Enquiry". It features a search form with the following fields: "Customer Ref No:", "DPW Ref No:", "From Date:" (with a calendar icon), "To Date:" (with a calendar icon), and "Local Company:". Below the form are "Search" and "Reset" buttons. A "Result List" section contains a table with the following columns: Customer Ref No, DPW Ref No, Local Company, Document Date, Cargo Type, Total LGP Qty / Wt (MT), Total GP In Qty / Wt (MT), Total GP Bal In Qty / Wt (MT), Total GP Out Qty / Wt (MT), Total GP Bal Out Qty / Wt (MT), and Status. The table is currently empty. Below the table is a pagination bar showing "Page 1 of 1" and navigation icons.

Procedure:

1. Customer Can search by the following:
 - Customer Ref No.
 - DPW Ref No.
 - From and To Date
 - Local Company
2. Click on **Details** from the search result(s) for the LGP-Document for which you needs to view the details **OR** Click on **Print** to print the LGP-Document

Result List


Customer Ref No	DPW Ref No	Local Company	Document Date	Cargo Type	Total LGP Qty / Wt (MT)	Total GP In Qty / Wt (MT)	Total GP Bal In Qty / Wt (MT)	Total GP Out Qty / Wt (MT)	Total GP Bal Out Qty / Wt (MT)	Status		
REF08112016	LGP-10000781-16	T3288 - T...	08/11/2016	NON-BULK	1000	0	1000	0	0	Active	Details	Print

Page 1 of 1

Displaying LGP-Document 1 - 1 of 1

If clicked on Details the Following page will be displayed with the details of the LGP-Document

LGP Document - Enquiry

 LGP-Document Enquiry

Document Details

Customer Ref No: REF08112016	DPW Ref No: LGP-10000781-16
Goods Coming From: AEDXB - DUBAI	Purpose of Entry: STORAGE
Document Date: 08/11/2016	Local Company: T3288 - TESTING ENGINEERING CENTRE
Warehouse Name: TEST WAREHOUSE	Warehouse Number: TEST08112016

Reference Invoice No / Other Document

Document Ref No
TEST08112016

Page 1 of 1

Displaying Records 1 - 1 of 1

Uploaded Files

* Packing List: [declaratoin types vs numbers.pdf](#)

* Commercial Invoice: [untitled.jpg](#)

Other Attachment:

Cargo Details

* HS Code	* Goods Description	Marks & Nos	* Package Type	* Quantity	* Weight (MT)	Volume (CBM)	Value	Customs Declaration	Remarks
85253000-Television came...	TV Cameras	NA	Packages	1000	10		10000		none

Back

Remarks : asdsasd

3. Click on “**Back**” to go back to previous page

