



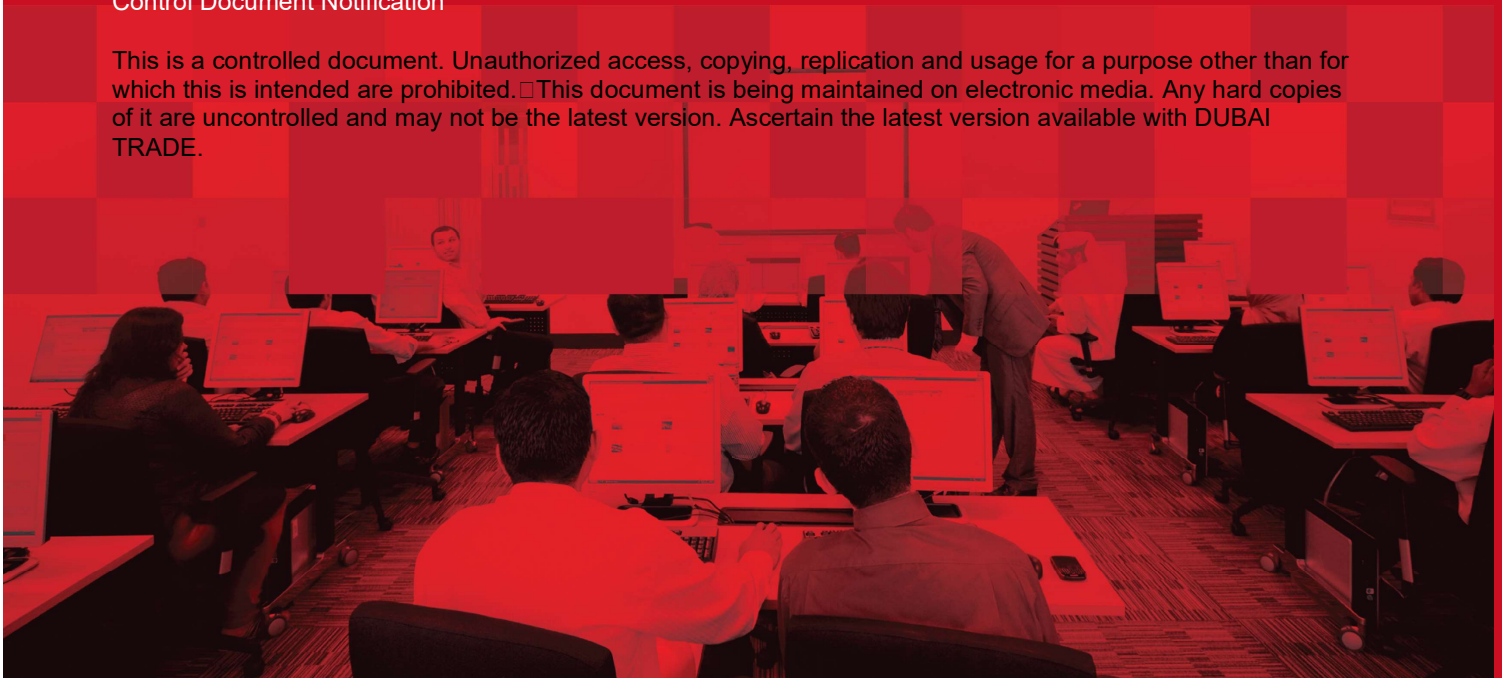
DP World DP World Payment – Cargo Transfer Bill User's Manual

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DP World Payment – Cargo Transfer Bill

DOCUMENT DETAILS

Document Information

Document Name	DP World Payment – Cargo Transfer Bill
Project Name	DP World Payment – Cargo Transfer Bill
Business Unit	DP World
Author(s)	DT Training Dept.
Last Updated Date	30 th Jan, 2019
Current Version	1.0

Revision History

Version	Date	Author	Designation	Description of change

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Version	Date	Name	Designation	Comments

Distribution

Version	Location

DP World Payment – Cargo Transfer Bill

DP World Payment – Cargo Transfer Bill Payment

This service enables you to pay DPA Charges i.e. DPC, TLUC, Extra Storage days Demurrage, plugging charges, container sur charges etc... for Cargo Transfer Bills Online.

I. Document Search

1. Go to the Request > DP World Payments

System populates DP World payment page

Home > Request > e-Payment > Search Documents

Search Documents

1 Document Search → 2 Compute Charges → 3 Confirm Charges

* Document Type: Import FCL Bills/Declarations

* Pay For: ☒ Own Document ☐ Third Party Document

Document Number:

From Date: 06/10/2014

To Date: 12/10/2014

Search

(The date range cannot exceed 7 days)

2. Select Import Cargo Transfer Bill under Document Type

Home > Request > e-Payment > Search Documents

Search Documents

1 Document Search → 2 Compute Charges → 3 Confirm Charges

* Document Type: Cargo Transfer Bill

* Pay For: ☒ Own Document ☐ Third Party Document

Document Number:

From Date: 27/05/2014

To Date: 02/06/2014

Search

(The date range cannot exceed 7 days)

DP World Payment – Cargo Transfer Bill

3. Select Own Document if the Declaration has been either created by you or belongs to you;
OR Select Third Party if you are making the payment on behalf of someone else.

Home > Request > e-Payment > Search Documents

Search Documents

1
Document Search

2
Compute Charges

3
Confirm Charges

* Document Type: **Cargo Transfer Bill**

* Pay For: ☒ Own Document *If the document has been created by you or belongs to you*
☐ Third Party Document *If the document has not been created by you or does not belong to you*

Document Number:

From Date: 27/05/2014

To Date: 02/06/2014 (The date range cannot exceed 7 days)

4. If selected **“Own Document”** Search for the Bill/Declaration by using either:
 - a. Document Number (Bill/Declaration) - Type in your bill number in the field and click **Search**

1
Document Search

2
Compute Charges

3
Confirm Charges

* Document Type: **Import FCL Bills/Declarations**

* Pay For: ☒ Own Document
☐ Third Party Document

Document Number: **101-08101403-14**

From Date: 06/10/2014

To Date: 12/10/2014 (The date range cannot exceed 7 days)

Click Search

Note: bill/Declaration issue date should be covered in the entered date range.

DP World Payment – Cargo Transfer Bill

The interface shows a three-step process: 1. Document Search, 2. Compute Charges, and 3. Confirm Charges. The first step is active.

* Document Type: Import FCL Bills/Declarations ▼

* Pay For: ☒ Own Document
☐ Third Party Document

Document Number: 101-08101403-14

From Date:
To Date: Search

(The date range cannot exceed 7 days)

Available List of Import FCL Bills/Declarations

[View Notes](#)

One item found.

<input checked="" type="checkbox"/>	Bill Number	Bill Date	Clearance	No of Container	Consignee Name	Payment Txn Id
<input checked="" type="checkbox"/>	101-08101403-14	08/10/2014	1	2	SONY GULF FZE	

Select the Bill/Declaration and Click Next

[Next](#)

Note: If Third Party Document is Selected then the Document Number is Mandatory and the Date Range becomes Disabled.

The interface shows a three-step process: 1. Document Search, 2. Compute Charges, and 3. Confirm Charges. The first step is active.

* Document Type: Import FCL Bills/Declarations ▼

* Pay For: ☐ Own Document
☒ Third Party Document

Document Number: 101-08101403-14

From Date: 06/10/2014

To Date: 12/10/2014 Search


(The date range cannot exceed 7 days)

If Third Party Document is Selected then the Document Number is Mandatory and the Date Range becomes Disabled

b. Bill/Dec Date - Enter a date range in the fields.

Note: date range should be a maximum of 7 days for the last 3 months' Bills/Dec. only


DP World Payment – Cargo Transfer Bill




* Document Type: Import FCL Bills/Declarations ▼

* Pay For: ☒ Own Document
☐ Third Party Document


Document Number:


From Date: 06/10/2014 

To Date: 12/10/2014 

(The date range cannot exceed 7 days)

5. Click on **Search**

From Date: 06/10/2014 

To Date: 12/10/2014 

(The date range cannot exceed 7 days)

6. After clicking on Search, a list of FCL Bills will be displayed.

System shows bills cleared /generated in the specified date range.

Note: Bill Clearance indicates to how many payments were done for this particular bill.

DP World Payment – Cargo Transfer Bill

1
Document Search

2
Compute Charges

3
Confirm Charges

* Document Type:

Import FCL Bills/Declarations

* Pay For:

☒ Own Document

☐ Third Party Document

Document Number:

From Date:

06/10/2014

To Date:

12/10/2014

Search

(The date range cannot exceed 7 days)

Available List of Import FCL Bills/Declarations

[View Notes](#)

2 items found, displaying all items.

<input type="checkbox"/>	Bill Number	Bill Date	Clearance	No of Container	Consignee Name	Payment Txn Id
<input type="checkbox"/>	101-08101404-14	08/10/2014	2	3	SONY GULF FZE	
<input type="checkbox"/>	101-08101403-14	08/10/2014	1	2	SONY GULF FZE	

Next

7. Select the Bill(s)/ Declaration(s)

Note: you can select multiple Bills / Declaration but the total number of containers for all selected bills should not exceed 100. But if only one Bill/Declaration is selected it may exceed 100.

<input checked="" type="checkbox"/>	Bill Number	Bill Date	Clearance	No of Container	Consignee Name	Payment Txn Id
<input checked="" type="checkbox"/>	101-08101404-14	08/10/2014	2	3	SONY GULF FZE	
<input checked="" type="checkbox"/>	101-08101403-14	08/10/2014	1	2	SONY GULF FZE	

Next

8. Click on **Next**



II. Compute Charges

1. The following page will be displayed

DP World Payment – Cargo Transfer Bill

Documents and the Amounts

1 Document Search → 2 Compute Charges → 3 Confirm Charges

Documents List

Bill Number	Container	Amount	Haulier			
101-08101403-14	2	43600		<input type="text"/>	<input type="text"/>	Details
101-08101404-14	3	1800		<input type="text"/>	<input type="text"/>	Details

Enter or Search to Nominate the Haulier to

Total 5 45400

[Previous](#) [Next](#)

2. Click on **Details** to update Document Details

1 Document Search → 2 Compute Charges → 3 Confirm Charges

Documents List

Bill Number	Container	Amount	Haulier			
101-08101403-14	2	43600		<input type="text"/>	<input type="text"/>	Details
101-08101404-14	3	1800		<input type="text"/>	<input type="text"/>	Details

Click on Details

3. Document Details will display
4. Review / Update the document details and then click on **ReCompute**
5. Click **Save** to Save the information and go back to Previous Screen

DP World Payment – Cargo Transfer Bill

Document Details

Bill Number: 101-08101403-14	Bill Date: 08/10/2014
Bill Clearance: 1	B/E Type Descr: Normal B/E
Main Agent: A180 - MAERSK KANOO UAE LLC	Rotation: 102222
DO No: 1400001252	DO Date: 08/10/2014
Consignee: F7100 - SONY GULF FZE	Clr Agent: -
Vessel: TAYMA	BOL Number: DVB47
Port Of Discharge: Jebel Ali	Arrival Date: 28/05/2014

Containers

Container No	Clr	Lth	Location	Storage Date	* Reefer Date	DO Validity	Amount	
<input checked="" type="checkbox"/> TYU000117	1	20	T3	12/10/2014		08/10/2014	21250	Details
<input checked="" type="checkbox"/> TYU100108	1	20	T3	12/10/2014		08/10/2014	22300	Details

Click on Details to add additional services for the container

To Extend Storage Date	To Extend Reefer Date	Document Processing Charge	50
Total			43600

Customer Reference Number:

Enter Your (Customer) Reference Number if Required

* Cannot change Reefer Date as container is not yet connected.

[Save](#) [ReCompute](#)

Click Save to go back to Previous screen *Click to ReCompute Charges*

6. If additional services required then click on **Details**

Container Charges

Container Details

Container No : IGOB170740	Desig : FCL
Length : 20	ISO : STD - STANDARD
Discharge Date : 17/07/2014 14:54	Status : LANDED-FROM VESSEL
Content : COTTONS	Connect Date :

Container Charges

Tariff Description	From Date	Time	To Date	Time	Days	Pe
Container Storage Charges Import Full 20'	09/10/2014		12/10/2014		4	
Total Amount						

Services:

- Please Select
- UNSTUFF TO COLD STORE
- UNSTUFF TO COOL STORE
- NO PLAN MOVES
- UNSTUFF TO OWN TRUCK
- MOVE TO CFS
- UNSTUFF VEHICLE TO CFS
- UNSTUFF TO GENERAL CARGO
- FCL CROSS - STUFFING

Vehicle Type: Vehicle Count:

[Save](#) [ReCompute](#)

Click to ReCompute charges then Click Save

7. Click **Recompute** to update charges and then Click **Save** to go back to previous Screen.

8. Click **Next** to Proceed to Next Screen

DP World Payment – Cargo Transfer Bill

The screenshot shows the 'Compute Charges' step of the DP World Payment process. At the top, a progress bar indicates three steps: 1. Document Search, 2. Compute Charges (current step), and 3. Confirm Charges. Below this is a 'Documents List' table with columns for Bill Number, Container, Amount, and Haulier. The table contains two rows of data. At the bottom, a 'Total' row shows a container count of 5 and an amount of 45400. Navigation buttons for 'Previous' and 'Next' are located at the bottom center, with the 'Next' button highlighted by a black box.

Bill Number	Container	Amount	Haulier
101-08101403-14	2	43600	
101-08101404-14	3	1800	
Total		5	45400

III. Confirm Charges

1. Select the Mode of Payment (e-Payment or Advance Deposit Account) then Click **Confirm** to pay the charges.

The screenshot shows the 'Confirm Charges' step. At the top, a progress bar indicates three steps: 1. Document Search, 2. Compute Charges, and 3. Confirm Charges (current step). Below this is a 'Document List' table with columns for Bill Number and Haulier Name. The table contains two rows of data. At the bottom, there is a 'Total' row. Below the table, the 'Mode Of Payment' section has two radio buttons: 'e-Payment' (selected) and 'Against Advance Deposit (Available Balance = 411.0)'. To the right of these buttons, a note says 'Select Mode of Payment then click Confirm'. At the bottom, there are 'Previous' and 'Confirm' buttons. A note points to the 'Previous' button saying 'Click Previous to go back to Previous Screen', and another note points to the 'Confirm' button saying 'Select Mode of Payment then click Confirm'.

Bill Number	Haulier Name
101-08101403-14	
101-08101404-14	
Total	

Mode Of Payment ☒ e-Payment ☐ Against Advance Deposit (Available Balance = 411.0)

Click Previous to go back to Previous Screen

Select Mode of Payment then click Confirm


2.1 **e-Payment**: select the payment mode then tick accept and click on Agree.

DP World Payment – Cargo Transfer Bill

☒ I accept the **Terms and Conditions** applicable for this payment



System displays Rosoom (the Centralized e-Payment Gateway)

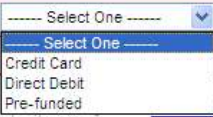


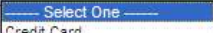
PAYMENT DETAILS

Pay to: DP World


Pay for: Advance Cash Deposit

Amount	10000.00 AED
Processing fees	0.00 AED
Total	10000.00 AED




Pay using: 

From: 

[Terms and Conditions](#) applicable for this payment

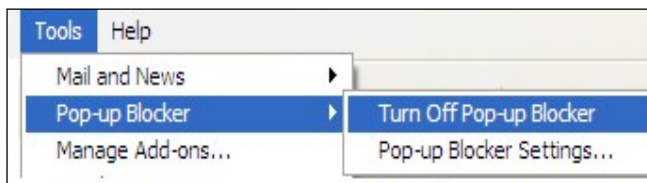



- **E-Payment**

-  Credit Cards
-  Direct Debit
-  Pre-Funded

Note: ensure pop-up blocker is turned off

Go to Tools > Pop-up Blocker



-  **Credit Card (Visa & Master)**

DP World Payment – Cargo Transfer Bill



PAYMENT DETAILS	
Pay to	DP World
Pay for	DP WORLD e-PAYMENT
Amount	15710.00 AED
Processing fees	0.00 AED
Total	15710.00 AED
Pay using	Credit Card
From	MasterCard

Wait until you are redirected back to Merchant page
Please ensure pop-up blocker is turned off

☒ I accept the [Terms and Conditions](#) applicable for this payment

After clicking the agree button, system will redirect you to the payment page



Payment	Review	Receipt
Payment Details <div><div>Card Type* <input type="radio"/> VISA Visa <input checked="" type="radio"/> MasterCard MasterCard</div><div>Card Number* <input type="text"/></div><div>CVN* <small>This code is a three or four digit number printed on the back or front of credit cards.</small> <input type="text"/></div><div>Expiration Date* <input type="text"/> 01 <input type="text"/> 2014</div></div> <div>Next</div>	Your Order <div>Cancel Order</div> <div>Total amount 10.00</div>	

Note: system remembers your selection before landing to this page i.e. Master or Visa card. However, you can still change it


YOU CAN:

1. **Cancel Order:** (cancel the payment and revert back to DT)

Your Order
Cancel Order
Total amount 10.00

DP World Payment – Cargo Transfer Bill

System will ask for your confirmation, and then displays the cancel message

 Payment was not successful. Gate advice has not been generated due to payment failure.

GC Gate Advice

Transaction No.: 5000000207

New Request

2. Proceed with the payment:

- Fill out your card details and click Next



Payment


Review


Receipt

Payment Details

* Required field

Card Type *


 Visa

 MasterCard

Card Number *

CVN *

This code is a three or four digit number printed on the back or front of credit cards.



Expiration Date *

01

2014

Next

- Review your card details

DP World Payment – Cargo Transfer Bill

Payment Review Receipt

Review your Order

Payment Details Edit Details

Card Type MasterCard

Card Number xxxxxxxx2346

Expiration Date 05-2017

Back

Your Order Cancel Order

Total amount 10.00 AED

Pay

Note: you can still, edit card details, cancel this transaction or go back to the previous step.

c. **Confirm the Payment:** click the "Pay" button

System will ask to redirect you back to Dubai Trade page, click "Yes"

Then DT page will show your transaction details as follows:

Direct Debit

You can do online banking with the following Banks:

- CBD >> Attejari
- CBD >> iBusiness
- Dubai Islamic Bank
- Emirates NBD >> e-Wallet
- HSBC
- Std. Chartered Bank >> iBanking
- Std. Chartered Bank >> Straight2Bank

Pre-Funded


Rosoom Wallet

Note: after clicking on Pay; wait until you are redirected back to Dubai Trade.

- System confirms that transaction was completed successfully and gives the e-Receipt number.

DP World Payment – Cargo Transfer Bill

Note: incase of any failure payment system blocks the selected Bill(s) and gives the Transaction ID until getting the confirmation from the financial institution (Merchant) about the payment status.

	Bill Number	Bill Date	Bill Clearance	No Of Containers	Transaction ID
	101-06110809-08	04-JAN-09	2	1	1000003588

2.2 Advance Deposit: select the payment mode then click on confirm.

Confirm Charges		
Bill Number	Haulier Name	Amount
101-00001015-08		300
Total		300
Mode of Payment : <input type="radio"/> e-Payment		
<input checked="" type="radio"/> Against Advance Deposit (Balance = 79715)		
<div>Confirm Back</div>		






If the amount is available, then system confirms the payment and gives the e-Receipt number

Transaction completed successfully.
Receipt Number(s) : 34422910

Print Receipt

❖ You can print/save/view receipt by clicking on Print Receipt

❖ You can check the payment history for any Bill by clicking on history button located in front of the Bill number

	Bill Number	Bill Date	Bill Clearance	No Of Containers
	101-06110809-08	04-JAN-09	2	1
	101-00001015-08	04-JAN-09	32	1
	<div>History</div> 101-00001028-08	04-JAN-09	14	1
	101-00001029-08	04-JAN-09	16	1
	101-04110812-08	04-JAN-09	7	1

DP World Payment – Cargo Transfer Bill



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