



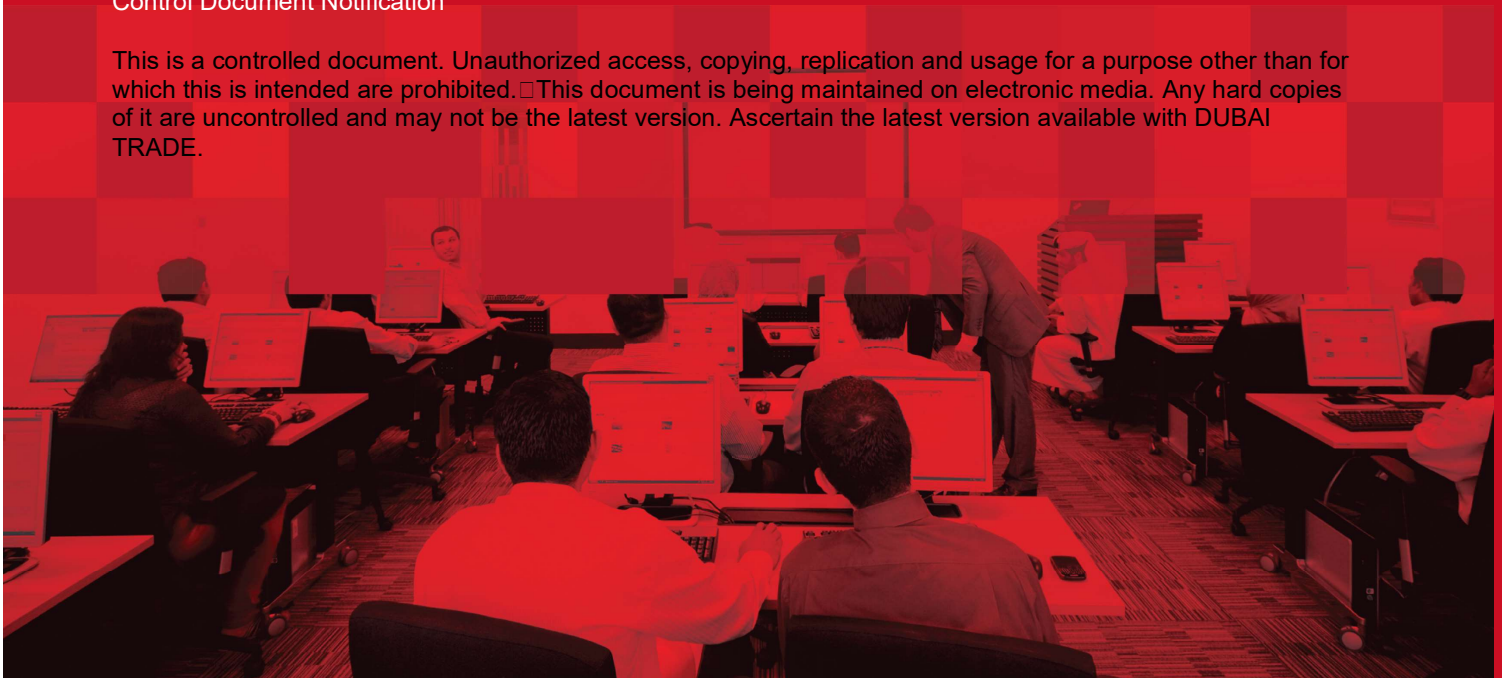
DP World Invoice Download User's Manual

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Invoice Download

DOCUMENT DETAILS

Document Information

Document Name	Invoice Download
Project Name	Invoice Download
Business Unit	DP World
Author(s)	DT Training Dept.
Last Updated Date	25 th Dec, 2018
Current Version	1.0

Revision History

Version	Date	Author	Designation	Description of change

Approval History

Version	Date	Name	Designation	Comments

Distribution

Version	Location

Invoice Download

This service enables Shipping Agents to download the invoice containing details of the Port related operations.

Navigation:

1. Login to **Dubai Trade**
2. Go to **Download** from the menu on the left
3. Then Go to **Invoice Download**

The below screen will be displayed

The screenshot shows a web application titled "Invoice Download". It features a search interface with the following elements:




- Search Fields:** Rotation Number, Invoice Number, From Invoice Date, and To Invoice Date.
- Buttons:** Search, Reset, and a "Download Zip" button at the bottom.
- Results:** A table displaying 74 items found, showing details for 25 items. The table includes columns for S.no, Port, Invoice Type, Line code, Date, Inv Seq, From-To, ROTH, Vessel Name, Download, Size(KB), and Audit Trail.


S.no	Port	Invoice Type	Line code	Date	Inv Seq	From-To	ROTH	Vessel Name	Download	Size(KB)	Audit Trail
1	JA		MSK	16-DEC-18	70008389				Download	!	
2	JA		MSK	15-DEC-18	70008377				Download	!	
3	JA	All Miscellenous charges	MSK	12-DEC-18	40007962				Download	!	
4	JA	XDOC	MSK	12-DEC-18	40007963				Download	!	
5	JA	MISC - Renomination	MSK	12-DEC-18	40007965				Download	!	
6	JA	MISC - TLUC	MSK	12-DEC-18	40007964				Download	!	
7	JA		MSK	12-DEC-18	70008352				Download	!	
8	JA		MSK	12-DEC-18	70008360				Download	!	
9	JA		MSK	12-DEC-18	70008369				Download	!	
10	JA		MSK	12-DEC-18	70008365				Download	!	
11	JA		MSK	12-DEC-18	70008368				Download	!	
12	JA		MSK	12-DEC-18	70008361				Download	!	
13	JA		MSK	12-DEC-18	70008364				Download	!	
14	JA		MSK	12-DEC-18	70008348				Download	!	
15	JA		MSK	12-DEC-18	70008351				Download	!	
16	JA	All Miscellenous charges	MSK	12-DEC-18	70008356				Download	!	
17	JA	XDOC	MSK	12-DEC-18	70008356				Download	!	
18	JA		MSK	12-DEC-18	70008329				Download	!	
19	JA		MSK	12-DEC-18	70008347				Download	!	
20	JA		MSK	12-DEC-18	70008337				Download	!	
21	JA		MSK	12-DEC-18	70008339				Download	!	
22	JA		MSK	12-DEC-18	70008373				Download	!	
23	JA	All Miscellenous charges	MSK	06-DEC-18	70008376				Download	!	
24	JA	XDOC	MSK	06-DEC-18	40007957				Download	!	
25	JA		MSK	06-DEC-18	40007958				Download	!	

NOTE: You can either search for particular invoice by entering any of the search criteria or navigate through the pages.


Invoice Download

4. Click **Download** next to the corresponding invoice


 Invoice Download  


Rotation Number 

Invoice Number















From Invoice Date 

To Invoice Date

 Search

 Reset





74 items found, displaying 1 to 25.[First/Prev] 1, 2, 3 [Next/Last]


<input type="checkbox"/>	S.no	Port	Invoice Type	Line code	Date	Inv Seq	From-To	ROTN	Vessel Name	Download	Size(KB)	Audit Trail
<input type="checkbox"/>	1	JA		MSK	16-DEC-18	70008389	70008392			 Download		!
<input type="checkbox"/>	2	JA		MSK	15-DEC-18	70008377	70008388			 Download		!
<input type="checkbox"/>	3	JA	All Miscellenous charges	MSK	12-DEC-18	40007962	40007962			 Download		!
<input type="checkbox"/>	4	JA	XDOC	MSK	12-DEC-18	40007963	40007963			 Download		!
<input type="checkbox"/>	5	JA	MISC - Renomination	MSK	12-DEC-18	40007965	40007965			 Download		!
<input type="checkbox"/>	6	JA	MISC - TLUC	MSK	12-DEC-18	40007964	40007964			 Download		!
<input type="checkbox"/>	7	JA		MSK	12-DEC-18	70008352	70008360			 Download		!
<input type="checkbox"/>	8	JA		MSK	12-DEC-18	70008369	70008372			 Download		!
<input type="checkbox"/>	9	JA		MSK	12-DEC-18	70008365	70008368			 Download		!
<input type="checkbox"/>	10	JA		MSK	12-DEC-18	70008361	70008364			 Download		!
<input type="checkbox"/>	11	JA		MSK	12-DEC-18	70008348	70008351			 Download		!
<input type="checkbox"/>	12	JA		MSK	12-DEC-18	70008356	70008356			 Download		!
<input type="checkbox"/>	13	JA		MSK	12-DEC-18	70008329	70008347			 Download		!
<input type="checkbox"/>	14	JA		MSK	12-DEC-18	70008337	70008339			 Download		!

The invoice will be downloaded in PDF file format

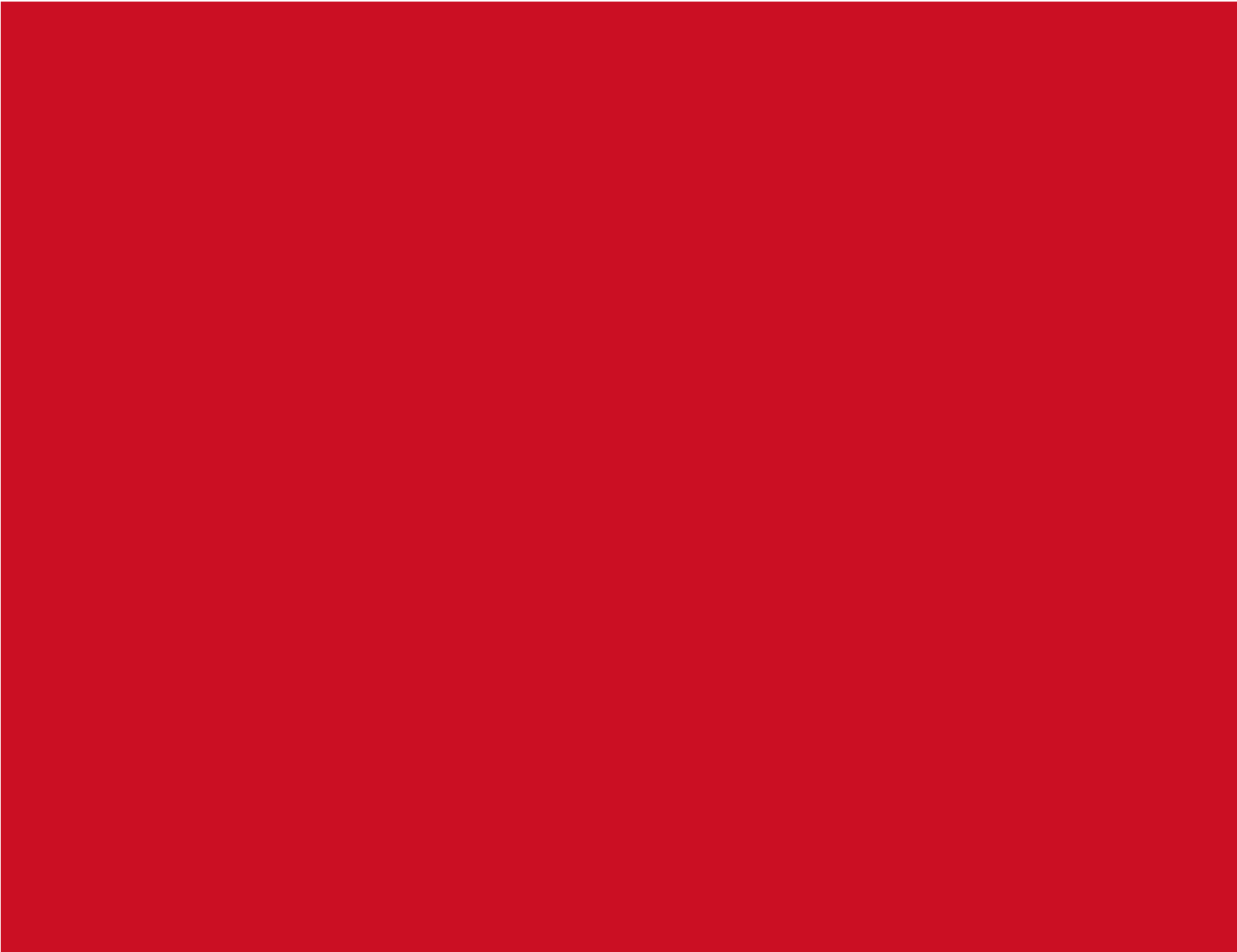
NOTE: by clicking the link under Audit Trail, the user can track when and who have downloaded the invoice file

NOTE: single or multiple invoices can be downloaded in Zip file format by selecting the invoices and clicking Download Zip

<input type="checkbox"/>	22	JA		MSK	01-DEC-18	70008305	70008312			 Download		!
<input checked="" type="checkbox"/>	23	JA	All Miscellenous charges	MSK	30-NOV-18	40007955	40007955			 Download		!
<input checked="" type="checkbox"/>	24	JA	XDOC	MSK	30-NOV-18	40007956	40007956			 Download		!
<input type="checkbox"/>	25	JA		MSK	29-NOV-18	70008297	70008300			 Download		!

 Download Zip

Invoice Download



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