

DP World Truck Registration – Amend User's Manual

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Truck Registration – Amend

DOCUMENT DETAILS

Document Information

Document Name	Truck Registration – Amend		
Project Name	Truck Registration – Amend		
Business Unit	DP World		
Author(s)	DT Training Dept.		
Last Updated Date	04 th Mar, 2021		
Current Version	2.0		

Revision History

Version	Date	Author	Designation	Description of change

Approval History

Version	Date	Name	Designation	Comments

Distribution

Version	Location

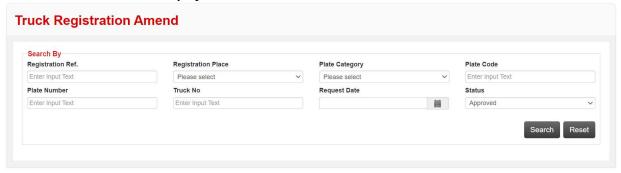
Truck Registration - Amend

This service enables Haulers (Transporters) to amend their registered Truck(s) details with DP World.

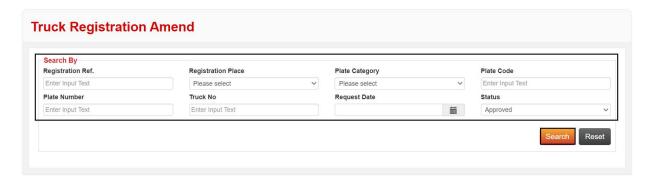
Navigation:

- 1. Login to **Dubai Trade**
- 2. Go to Amend
- 3. Then Go to **Truck Registration**

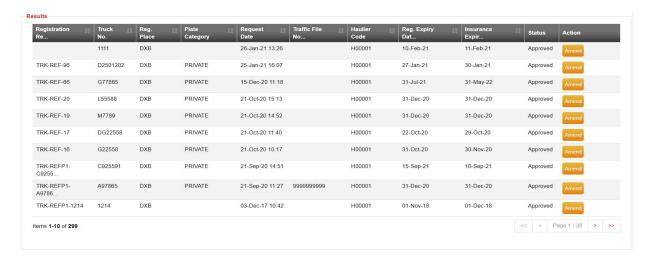
The below screen will be displayed



4. Enter any of the Search Criteria and click Search



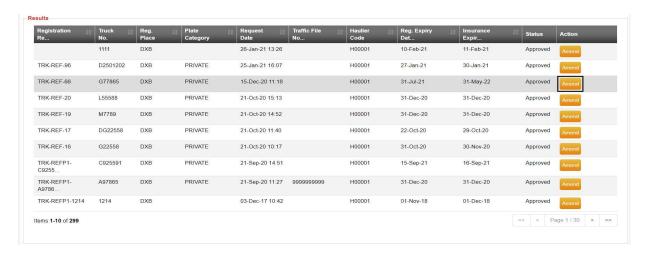
The below screen will be displayed



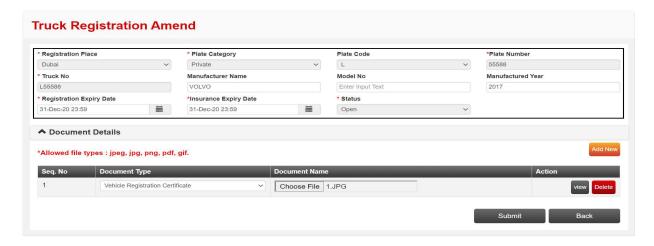
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Procedure:

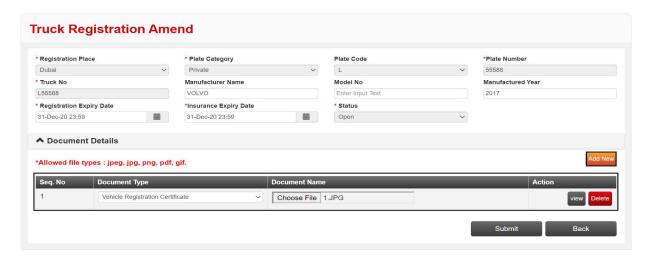
1. Click on **Amend** for the truck which needs amendment



2. Amend the Truck Registration Details

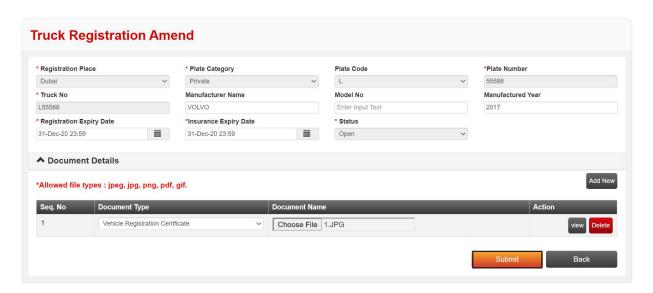


3. Click Add New to Upload the Vehicle Registration Certificate

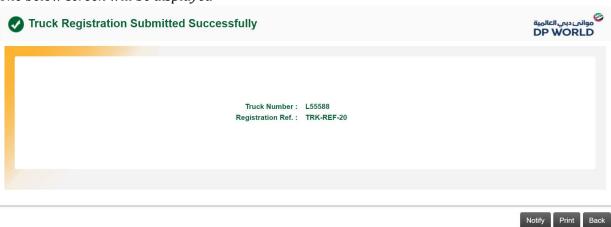


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4. Click **Submit**



The below screen will be displayed



Notify: To send email notification(s) of the request



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NOTE: The request will be forwarded to DP World for verification and once approved the truck can be used.

NOTE: All trucks entering the Port must have RFID Tag

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