



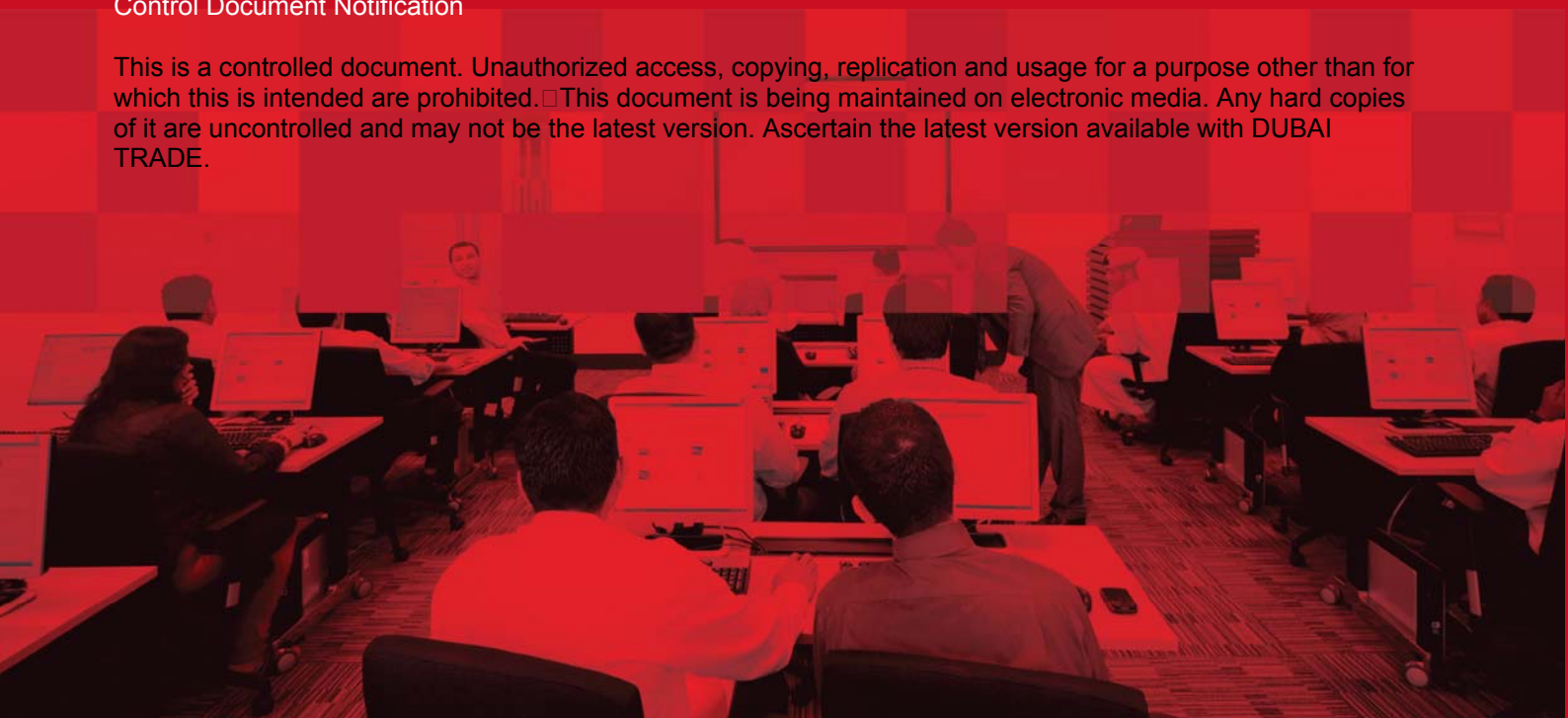
# DP World Container Moves – Download User's Manual

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# Container Moves – Download

## DOCUMENT DETAILS

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### Document Information

Document Name	Container Moves – Download
Project Name	Container Moves – Download
Business Unit	DP World
Author(s)	DT Training Dept.
Last Updated Date	25 <sup>th</sup> Dec, 2018
Current Version	1.0

### Revision History

Version	Date	Author	Designation	Description of change

### Approval History

Version	Date	Name	Designation	Comments

### Distribution

Version	Location

# Container Moves – Download

*This service enables Shipping Agents to generate a report for the movement of Containers (in/out) for their Line for a period of 7 days.*

## Navigation:

1. Login to **Dubai Trade**
2. Go to **Download** from the menu on the left
3. Then Go to **Container Moves**

*The below screen will be displayed*



The screenshot shows a web browser window titled 'Container Moves Download'. Inside the window, there is a form with the following fields and values:

- Line:** A dropdown menu showing 'All Lines....'
- Port:** A dropdown menu showing 'Jebel Ali'
- From Date:** A date field showing '19-Dec-18' with a calendar icon. To its right is a time field showing '0000'. Below these is the format '(dd-mmm-yy) (HH24MM)'.
- To Date:** A date field showing '25-Dec-18' with a calendar icon. To its right is a time field showing '2359'. Below these is the format '(dd-mmm-yy) (HH24MM)'.
- To Email Id:** A text field containing 'p@dubaitrade.ae'.
- CC Email Id:** An empty text field.
- Download:** A blue button with a green download icon and the text 'Download'.

A red asterisk with the text '\* indicates a required field' is located at the top left of the form area.

## Procedure:

1. Select the **Line** (Optional)

Line

*The Vessel Name and ETA Date will be retrieved based on the Rotation Number*

2. Select the **Port**

Port

Jebel Ali ▼

Jebel Ali

Rashid

3. Select the **From Date** and **To Date** (7 days) from the Calendar

# Container Moves – Download

From Date \*  0000  
(dd-mmm-yy) (HH24MM)

To Date \*  25-Dec-18 2359  
(dd-mmm-yy) (HH24MM)

December

2018

<< December 2018 >>

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

[close]


[clear]

## 4. Enter **Email Address(s)** (Optional)

To Email Id  @dubaitrade.ae

CC Email Id

## 5. Click **Download**

 Container Moves Download

\* indicates a required field

Line  All Lines....


Port  Jebel Ali

From Date \*  19-Dec-18 0000  
(dd-mmm-yy) (HH24MM)


To Date \*  25-Dec-18 2359  
(dd-mmm-yy) (HH24MM)

To Email Id  @dubaitrade.ae

CC Email Id



The below confirmation page will be displayed and the Container Moves file will be emailed to email Address(s) mentioned

 Container Moves Download

Container Moves Download Response

The Container Moves File will be mailed to the following id @dubaitrade.ae within 5 to 15 minutes depending on the parameters you have provided. Meanwhile you can continue your other work on Dubai Trade portal. Logging out or disconnecting will not cause a problem.

