



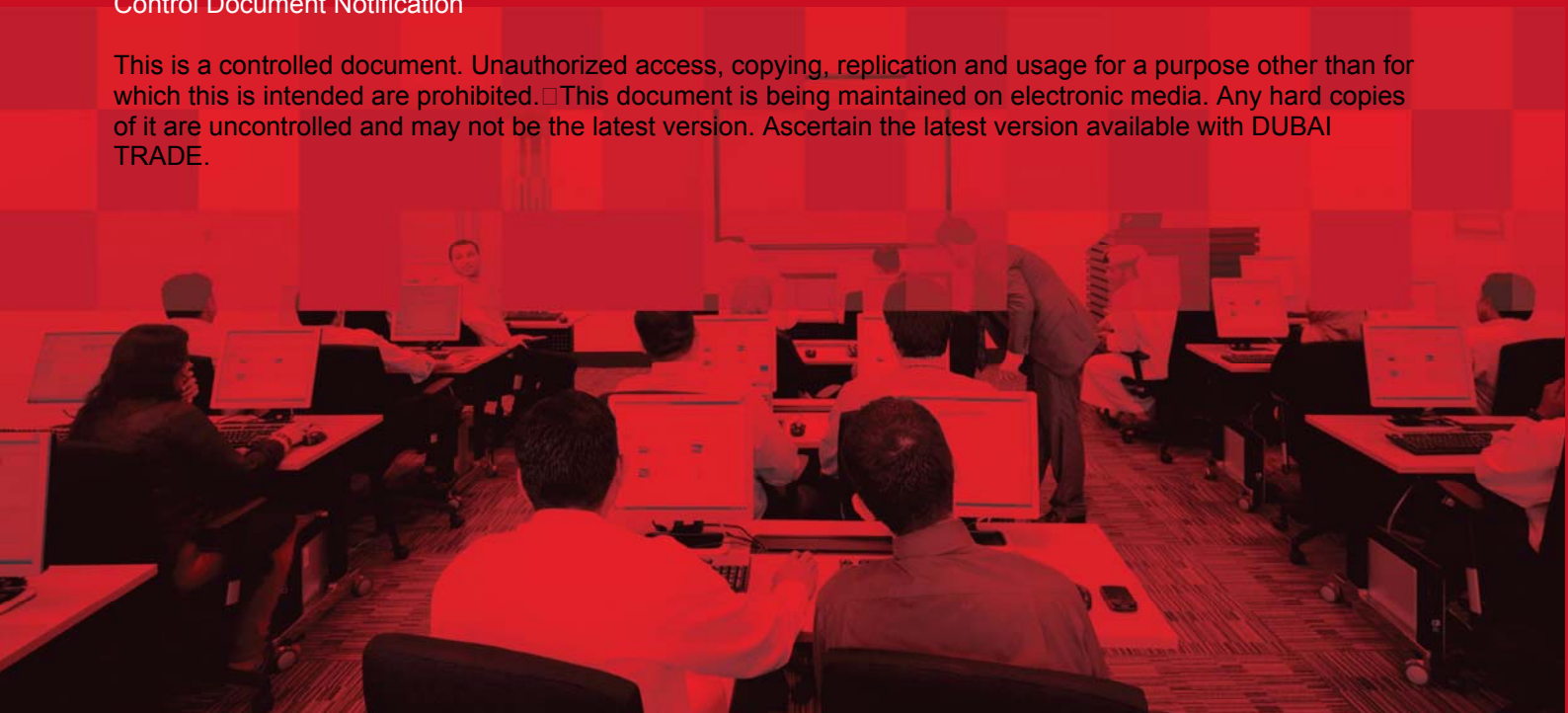
DP World Yard Inventory User's Manual

Copyright Information

Copyright © 2009 by Dubai Trade. All rights reserved. This document and all associated attachments mentioned therein are the intellectual property of Dubai Trade. This document shall be used only by persons authorized by DUBAI TRADE, for the purpose of carrying out their obligations under a specific contract with DUBAI TRADE. Unauthorized copying, printing, disclosure to third party and transmission of this document to any other destination by any media will constitute an unlawful act, attracting appropriate legal actions.

Control Document Notification

This is a controlled document. Unauthorized access, copying, replication and usage for a purpose other than for which this is intended are prohibited. This document is being maintained on electronic media. Any hard copies of it are uncontrolled and may not be the latest version. Ascertain the latest version available with DUBAI TRADE.



Yard Inventory

DOCUMENT DETAILS

Document Information

Document Name	Yard Inventory
Project Name	Yard Inventory
Business Unit	DP World
Author(s)	DT Training Dept.
Last Updated Date	11 th Feb, 2019
Current Version	1.0

Revision History

Version	Date	Author	Designation	Description of change

Approval History

Version	Date	Name	Designation	Comments

Distribution

Version	Location

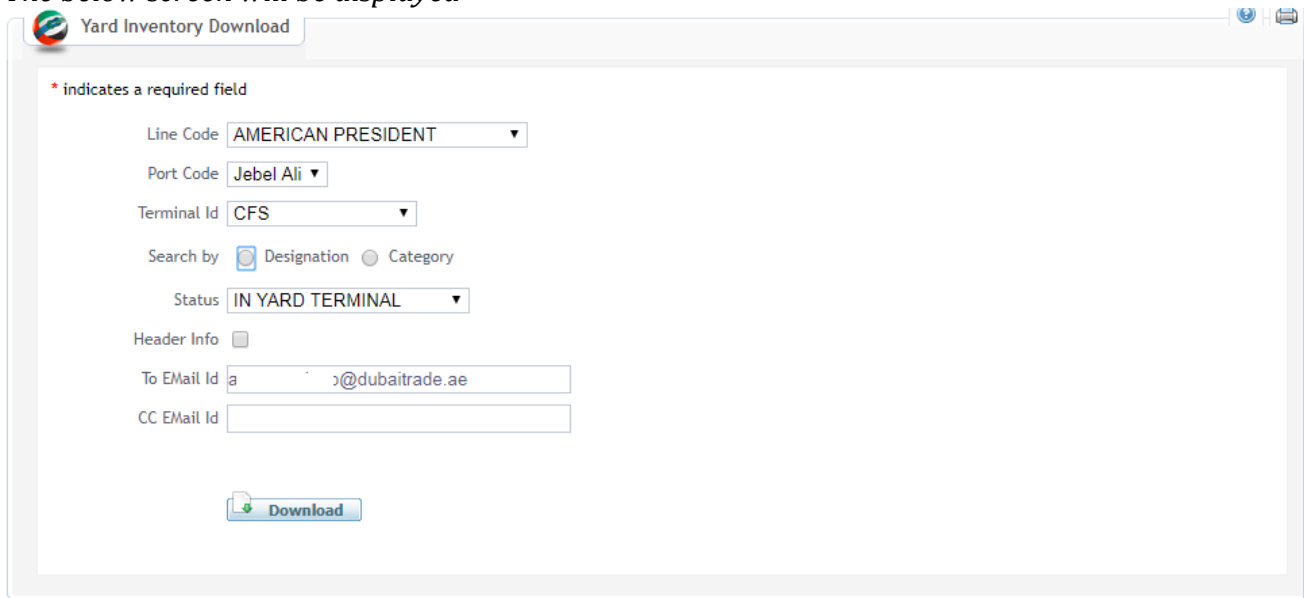
Yard Inventory

This service enables Shipping Agents to generate a report on their Yard Inventory.

Navigation:

1. Login to **Dubai Trade**
2. Go to **Download** from the menu on the left
3. Then Go to **Yard Inventory**

The below screen will be displayed



* indicates a required field

Line Code: AMERICAN PRESIDENT ▼

Port Code: Jebel Ali ▼

Terminal Id: CFS ▼

Search by: ☒ Designation ☐ Category

Status: IN YARD TERMINAL ▼

Header Info: ☐

To Email Id: a...@dubaitrade.ae

CC Email Id:

Download

Procedure:

1. Select the **Line** (Optional)

Line: All Lines.... ▼

The Vessel Name and ETA Date will be retrieved based on the Rotation Number

2. Select the **Port**

Port: Jebel Ali ▼

Jebel Ali ▼
Jebel Ali
Rashid

3. Select the **Terminal ID**

Terminal Id: CFS ▼

4. Search by either **Designation or Category**

Search by: ☒ Designation ☐ Category

Yard Inventory

5. Select the **Status**

Status

IN YARD TERMINAL

IN YARD TERMINAL

IN CFS

IN REPAIR

ALL WITH SCH TO LOAD

ALL

6. Check mark for Header Info

Header Info ☐

7. Enter **Email Address(s)** (Optional)

To Email Id

CC Email Id

8. Click **Download**

Yard Inventory Download

* indicates a required field

Line Code

Port Code

Terminal Id

Search by ☒ Designation ☐ Category

Status

Header Info ☐

To Email Id

CC Email Id

The below confirmation page will be displayed and the Container Moves file will be emailed to email Address(s) mentioned

Yard Inventory Download

Yard Inventory Download Response

The Yard Inventory File will be mailed to the following id a@trade.ae within 5 to 15 minutes depending on the parameters you have provided. Meanwhile you can continue your other work on Dubai Trade portal. Logging out or disconnecting will not cause a problem.

Yard Inventory

