



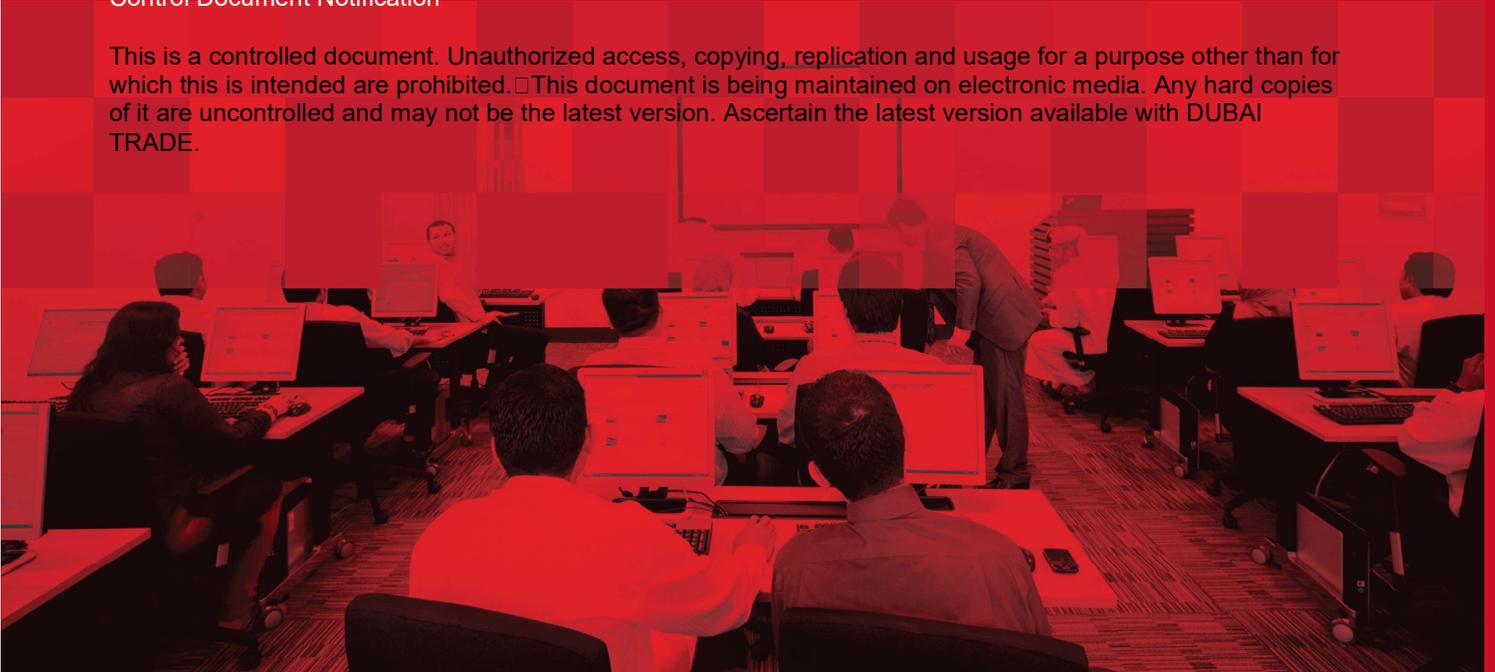
DP World Berth Booking – Amend User's Manual

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Berth Booking – Amend

DOCUMENT DETAILS

Document Information

Document Name	Berth Booking – Amend
Project Name	Berth Booking – Amend
Business Unit	DP World
Author(s)	DT Training Dept.
Last Updated Date	05 th May, 2019
Current Version	1.0

Revision History

Version	Date	Author	Designation	Description of change

Approval History

Version	Date	Name	Designation	Comments

Distribution

Version	Location

Berth Booking – Amend

This service enables Shipping Agents to cancel a centralized berth booking request for vessel(s) calling Port Jebel Ali and Port Rashid for both Container and General Cargo Operation(s) which has been created by them.

Navigation:

1. Login to **Dubai Trade**
2. Go to **Amend** from the menu on the left
3. Then Go to **Berth Booking**

The below screen will be displayed

Search Berth Booking

JEBEL ALI ▾ Search by Rotation or Vessel or Booking Ref. Go

Procedure:

1. Select the Port from the drop down list

JEBEL ALI ▾

JEBEL ALI ▾
DUBAI
JEBEL ALI

2. Customer Can search by the following: (*Smart Search Enabled*)
 - Rotation No.
 - Vessel Name
 - Booking Reference
3. Click on **Go**

Search Berth Booking

JEBEL ALI ▾ REF:REF170117(ROTN:800386)-ETA: 31-01-2017 11:05 Go

Berth Booking – Amend

The below screen will be displayed

GC Vessel Booking- JEBEL ALI

Vessel ALBERT MAERSK	Port ETA 04-Feb-17 14:31	Voyage Type DP WORLD	Connecting Vessel
Agent Reference No. REF170117GC	Voyage Operator Line MSK-MAERSK LINE	Contact No. +971 44339382	Email _ AE
Contact Person CONTACT PERSON	Remarks N/A		
Agent A180-MAERSK KANOO UAE LLC			

Call Details

Arrive From XINFENG - CHINA [CNXAB]	Sail To INBOM	Inbound Voyage No 17117	Outbound Voyage No 17117			
Vessel Position Berthed Port Side	Drafts (Meters) <table><tr><td>Arrival 10</td><td>Sail 8</td><td>Air 6</td></tr></table>			Arrival 10	Sail 8	Air 6
Arrival 10	Sail 8	Air 6				

Visits

#	Terminal	Visit Type	Terminal ETA	Terminal ETD	Action
1	TERMINAL ONE	General Cargo	04-Feb-17 14:31	04-Feb-17 22:31	Amend

[Add Visit](#) | [Back](#) | [Submit](#)

4. Make the needful Amendment(s)

5. Then Click on “**Submit**” to submit the amendment request **OR** “**Back**” to go back to the previous screen



The confirmation page will display

Berth Booking Request amended successfully.

موانئ دبي العالمية
DP WORLD

Voyage Reference No. : AEJEA-1701-800388
Rotation No : 800388
Agent : A180-MAERSK KANOO UAE LLC
Vessel Name : ALBERT MAERSK

[Notify](#) | [Print](#)

Click on [Notify](#) to send an email

Berth Booking – Amend

Send Email Notification ✕

To

CC

(Please separate multiple email address with comma without space)

Click on to print the booking

Berth Booking – Amend

