

# DP World Gang Crane – Request User's Manual

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### **DOCUMENT DETAILS**

### **Document Information**

| Document Name     | Gang Crane – Request       |
|-------------------|----------------------------|
| Project Name      | Gang Crane – Request       |
| Business Unit     | DP World                   |
| Author(s)         | DT Training Dept.          |
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| Current Version   | 1.0                        |

### **Revision History**

| Version | Date | Author | Designation | Description of change |
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|         |      |        |             |                       |
|         |      |        |             |                       |
|         |      |        |             |                       |

### **Approval History**

| Version | Date | Name | Designation | Comments |
|---------|------|------|-------------|----------|
|         |      |      |             |          |
|         |      |      |             |          |
|         |      |      |             |          |

### Distribution

| Version | Location |
|---------|----------|
|         |          |
|         |          |
|         |          |
|         |          |

This service enables Shipping Agents to create Gang Crane request after creating a Berth Booking for their General Cargo.

#### Navigation:

- 1. Login to **Dubai Trade**
- 2. Go to Request
- 3. Then Go to Gang Crane

#### The below screen will be displayed

| Please complete the form below. Fields marke | d with an asterisk *are required. |  |
|--|-----------------------------------|--|
| Vessel Details                               |                                   |  |
| * Rotation Number:                           |                                   |  |
| Vessel Name :                                |                                   |  |
| ETA:   |                                   |  |
| ETD:   |                                   |  |
| $\Box$ Gang Required                         |                                   |  |
| □ Crane Required                             |                                   |  |
|  | Submit                            |  |

#### **Procedure:**

1. Search and Select the Rotation Number

| Vessel Details     |   |
|--------------------|---|
| * Rotation Number: | Q |
| Vessel Name :      | r |
| ETA:               |   |
| ETD:               |   |
| □ Gang Required    |   |
| Crane Required     |   |
|                    |   |



2. Select Gang Required/Crane Required

| Vessel Details     |                  |   |        |
|--------------------|------------------|---|--------|
| * Rotation Number: | 112336           | Q |        |
| Vessel Name :      | MAERSK AFRICA    |   |        |
| ETA:               | 15/07/2019 00:00 |   |        |
| ETD:               |                  |   |        |
| □ Gang Required    |                  |   |        |
| Crane Required     |                  |   |        |
|                    |                  |   | Submit |

#### NOTE: Either Gang or Crane or Both requests can be created.

3. Select Gang Required and enter the Gang usage details

✓ Gang Required

| Gang usage deta | ails      |                     |             |                   |        |
|-----------------|-----------|---------------------|-------------|-------------------|--------|
| Resource        | Type Nurr | iber Start Date And | Time        | End Date And Time | Action |
| Select Any 🗸    | Gang      | 15/07/2019          | 00:00       |                   | Delete |
|                 |           | A                   | dd Resource |                   |        |
|                 | 785 W U   |                     |             |                   |        |
|                 | Remarks:  |                     |             |                   |        |

*NOTE: Maximum of 6 Gangs can be requested by selecting Add Resource and requesting different resources, start and end time.* 

4. Select Crane Required and enter the Crane usage details

✓ Crane Required

| Crane us | age details    |       |          |          |        |
|----------|----------------|-------|----------|----------|--------|
| Number   | Start Date And | Time  | End Date | And Time | Action |
|          | 15/07/2019     | 00:00 |          |          | Delete |

#### 5. Click **Submit**

| lease comp | lete the form below. | Fields mar | ked with an aster | isk *are | required. |     |                 |      |    |        |
|------------|----------------------|------------|-------------------|----------|-----------|-----|-----------------|------|----|--------|
| 12         |                      |            |                   |          | 15        |     |                 |      |    |        |
| /essel De  | tails                |            |                   |          |           |     |                 |      |    |        |
| *          | Rotation Number      | 11233      | 6. (              | 2        |           |     |                 |      |    |        |
|            | Vessel Name          |            |                   |          |           |     |                 |      |    |        |
|            |                      |            | 2019 00:00        |          |           |     |                 |      |    |        |
|            | ETD                  |            | 2017 00.00        |          |           |     |                 |      |    |        |
|            | 210                  | 50<br>1    |                   |          |           |     |                 |      |    |        |
| <b>v</b> 0 | iang Required        | 1          |                   |          |           |     |                 |      |    |        |
|            |                      |            |                   |          |           |     |                 |      |    |        |
| Gang usa   | ge details           |            |                   |          |           |     |                 |      |    |        |
| Resource   | Туре                 | Number     | Start Date And    | Time     |           |     | End Date And Ti | me   |    | Action |
| Operatio   | ns 🔽 Gang            | 2          | 15/07/2019        | 10       | 00:00     | 1   | 17/07/2019      | 00:0 | 00 | Delete |
|            |                      |            |                   |          |           |     |                 |      |    |        |
|            |                      |            | A                 | dd Re    | source    |     |                 |      |    |        |
|            | Remarks              | REMA       | RKS               |          | T         |     |                 |      |    |        |
|            |                      |            |                   |          |           |     |                 |      |    |        |
| CI         | ane Required         | ł          |                   |          |           |     |                 |      |    |        |
|            |                      |            |                   |          |           |     |                 |      |    |        |
| Crane us   | age details          |            |                   |          |           |     |                 |      |    |        |
| Number     | Start Date And T     | īme        |                   |          | End Date  | And | Time            |      |    | Action |
| 2          | 15/07/2019           | 0          | D:00              |          | 17/07/2   | 019 | 00:00           |      |    | Delete |
|            |                      |            |                   |          |           |     |                 |      |    |        |
|            |                      |            |                   | Add C    |           |     |                 |      |    |        |

#### The below screen will be displayed

| Gang/Crane Request   |  |  |
|--|--|--|
|  |  |  |
| Successful   |  |  |
| Your request has been submitted s<br>The requested date range for Gang | uccessfully.<br>//Crane is subject to change during actual operations. |  |
| Gang Request Id.: 1030   | Crane Request Id:798   |  |



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