

DP World Shipping Service Schedule – Enquiry User's Manual

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Enquiry – Shipping Service Schedule

DOCUMENT DETAILS

Document Information

Document Name	Shipping Service Schedule – Enquiry		
Project Name	Shipping Service Schedule – Enquiry		
Business Unit	DP World		
Author(s)	DT Training Dept.		
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Revision History

Version	Date	Author	Designation	Description of change

Approval History

Version	Date	Name	Designation	Comments

Distribution

Version	Location

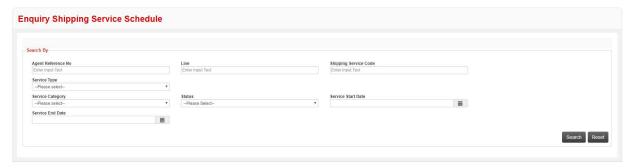
Enquiry - Shipping Service Schedule

This service enables Vessel Agents to enquire shipping service schedules online.

Navigation:

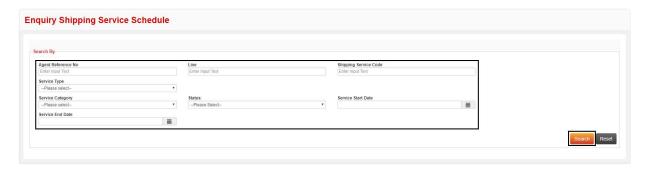
- 1. Login to **Dubai Trade**
- 2. Go to **Enquiry**
- 3. Click Shipping Service Schedule

The below screen will be displayed

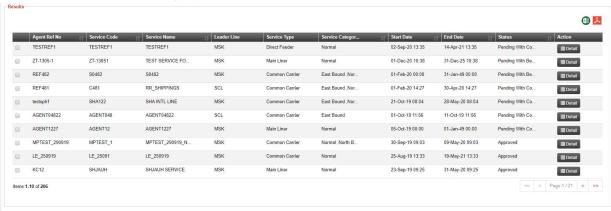


Procedure:

1. Enter any of the Search criteria and click **Search**

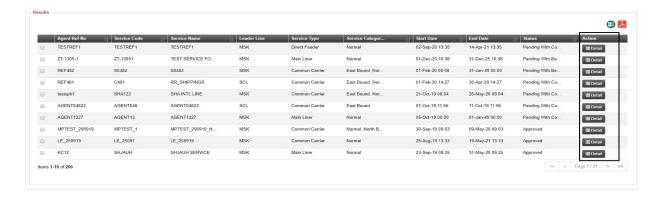


The below details will be displayed

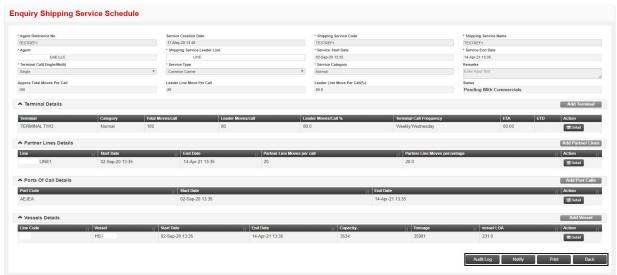


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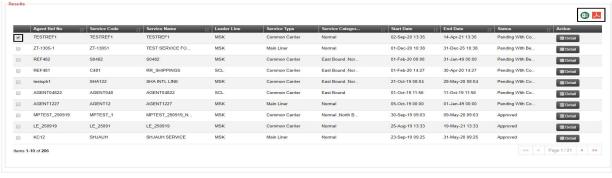
2. Click on **Details** to view the details



The below details will be displayed



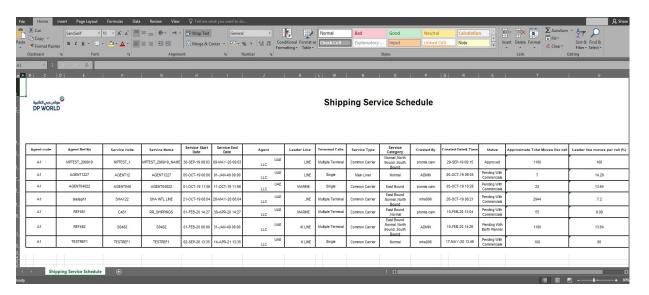
- Click **Audit Log** to view the log/history of the request
- Click **Notify** to send email confirmation of the request
- Click **Print** to print the confirmation of the request
- Click Back to go to the Enquiry Shipping Service Schedule page
- 3. Select the request and click to generate a report of the shipping service schedule



NOTE: Multiple requests can be selected

Enquiry - Shipping Service Schedule

Report in Excel



• Report in PDF



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