

DP World

Tanker Berth Booking - Cancel User's Manual

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Document Details

Document Information

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Revision History

VERSION	DATE	AUTHOR	DESIGNATION	DESCRIPTION OF CHANGE

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VERSION	DATE	NAME	DESIGNATION	COMMENTS

Distribution

VERSION	LOCATION

Tanker Berth Booking – Cancel

This service enables Oil Terminal Operators (OTO) to cancel their tanker berth bookings

1. Login to Dubai Trade
2. Go to Enquiry > Tanker Berth Booking



Home > Enquiry > Tanker Berth Booking

Search Tanker Berth Booking

Booking Status:

DPW Reference No.:

Agent Reference No.:

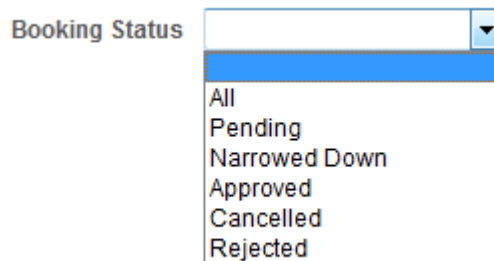
From Date: 05-Mar-12

To Date: 03-Apr-12

3. You can search by date range only

Or refine your search by:

- a. Booking status



Booking Status

- All
- Pending
- Narrowed Down
- Approved
- Cancelled
- Rejected

- b. DPW Reference number

DPW Reference No.

- c. Agent Reference number

Agent Reference No.

4. Click the "Search" button



One item found. 1

DPW Reference No.	Agent Reference No.	Window From Date	Window To Date	Vessel Name	Berth	Agent	Booking Status	
1001059	3214234	14-May-12 00:00	19-May-12 00:00		TNK1		Pending	<input type="button" value="Details"/> <input type="button" value="Cancel"/>

Click the button "details" to view details

Tanker Berth Booking - Cancel

Home > Enquiry > Tanker Berth Booking

Tanker Berth Booking - Details

Port: Jebel Ali	Created Date: 10-May-12 15:27
DPW Reference No.: 1001058	OTO Name: A301-DUGAS
Agent Reference No.: 3214234	Berth: THK1
Request Type: Berth Maintenance	Booking Status: Pending

Special Berthing Instructions / Remarks:

Expected Arrival Date Range

From Date: 14-May-12 00:00	To Date: 19-May-12 00:00
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5. Click the button "cancel" to cancel bookings

Cancel Request Reason

Cancellation Remarks*

6. Enter reason and click "Submit"

Confirmation

Tanker Berth Booking cancellation request has been submitted successfully. DP World Reference No. 1001058 Agent Reference No.3214234