

Container Line Change Request



دبي التجارية
DUBAI TRADE

DP World Container Line Change Request User's Manual

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Container Line Change Request

DOCUMENT DETAILS

Document Information

Document Name	Container Line Change Request
Project Name	Container Line Change Request
Business Unit	DP World
Author(s)	DT Training Dept.
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Revision History

Version	Date	Author	Designation	Description of change

Approval History

Version	Date	Name	Designation	Comments

Distribution

Version	Location

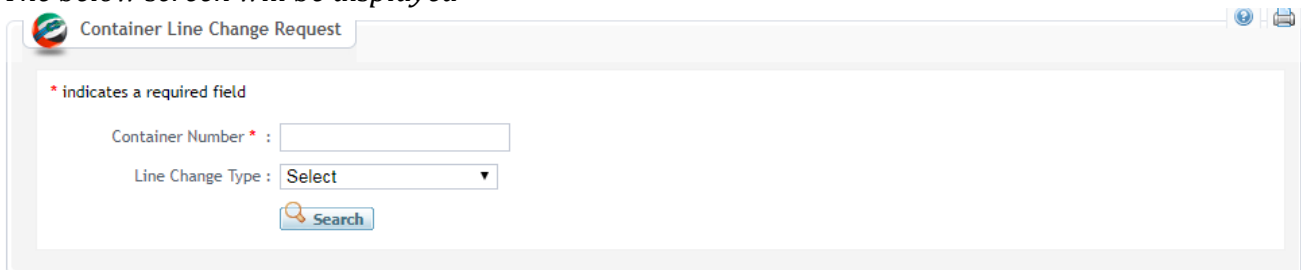
Container Line Change Request

This service enables Shipping Lines to request DP World to change the Line of a Container.

Navigation:

1. Login to **Dubai Trade**
2. Go to **Request** from the menu on the left
3. Then Go to **Container Line Change Request**

The below screen will be displayed

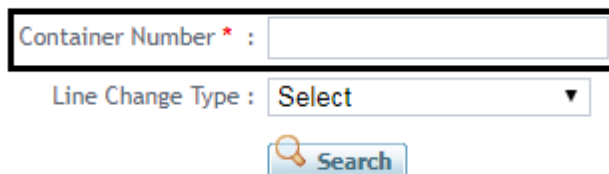


The screenshot shows a web browser window titled "Container Line Change Request". Inside the window, there is a form with the following elements: a red asterisk icon followed by the text "* indicates a required field"; a text input field labeled "Container Number * :"; a dropdown menu labeled "Line Change Type : Select"; and a "Search" button with a magnifying glass icon.

Procedure:

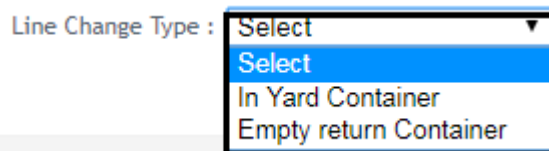
1. **Enter the Container Number**

* indicates a required field



This screenshot shows the "Container Number * :" input field highlighted with a thick black border. Below it is the "Line Change Type : Select" dropdown menu and the "Search" button.

2. **Select the Line Change Type**



This screenshot shows the "Line Change Type : Select" dropdown menu open, displaying three options: "Select", "In Yard Container", and "Empty return Container". The "Select" option is highlighted in blue.

Container Line Change Request

The below screen will be displayed



Container Line Change Request

* indicates a required field

Container Number : MSKU000001

Current Line Code : MSK

Current Line Name : MAERSK LINE

Proposed Line Code * :

Proposed Line Name :

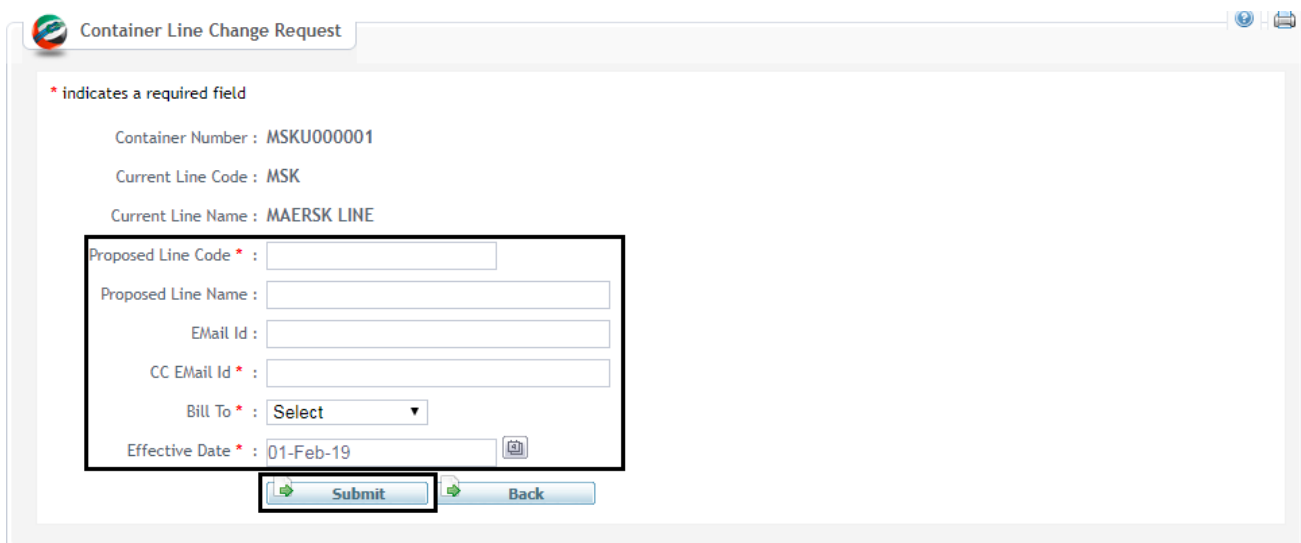
E-Mail Id :

CC E-Mail Id * :

Bill To * :

Effective Date * :

3. Enter the **Details** to be changed then click **Submit**



Container Line Change Request

* indicates a required field

Container Number : MSKU000001

Current Line Code : MSK

Current Line Name : MAERSK LINE

Proposed Line Code * :

Proposed Line Name :

E-Mail Id :

CC E-Mail Id * :

Bill To * :

Effective Date * :

NOTE: The Request will be forwarded to the concern Department

Container Line Change Request

