



دبي التجارية
DUBAI TRADE

National Industries Park Lease APM NOC User's Manual

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Table Designs

DOCUMENT DETAILS

Document Name	Lease APM NOC
Project Name	
Business Unit	National Industries Park
Author(s)	DT Training Dept.
Last Updated Date	08 th July 2025
Current Version	1.0

This service enables customers to apply for a new or modification NOC for their NIP leases (NIP and DPW Plots, Warehouses, Offices, and Retail Units.)

Procedure:

1. Choose the corresponding NOC based on your facility type.

Types of SR's

Modification NOC-DPW Plots

Modification NOC - NIP Warehouses

Modification NOC - NIP Offices & Retail Units

Modification NOC-NIP Plots

SR Number

Select Status

Search

SR Number	SR Type	Status	Creation Date	Last Update Date	Actions
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2. NOC Types:

- **MODIFICATION NOC - DPW Plots.**

I. Click "**Create New Request**" to initiate the transaction:

NIP Modification NOC-DPW Plots

Create New RequestHome

Edit SR

Upload Document

Cancel SR

Update Address

View SR Details

SR Number

Select Status

Search

SR Number	SR Type	Status	Creation Date	Last Update Date	Actions
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II. Enter all the mandatory fields in the first section..

This screenshot shows the first section of a form with two columns of fields. The left column contains: Company Id, Facility Type (dropdown with 'Plot' selected), NOC Purpose (dropdown with '--Select--'), Consultant (text input), Contractor (text input), Plot Number (text input), Plot Area (text input), Location (text input), License Number (dropdown with '--Select--'), License Start Date (calendar icon), License End Date (calendar icon), and Lease Start Date (calendar icon, marked 'Required'). The right column contains: Lease End Date (calendar icon, marked 'Required'), Client Contact Name (text input), Mobile Number (text input), Email (text input), Request Reason (text area), and Jafza comments (text area). A blue 'Save and Continue' button is at the bottom right.

III. Choose the purpose of your NOC as NEW or MODIFICATION.

This close-up shows the 'NOC Purpose' dropdown menu, which is highlighted with a red box. The dropdown is open, showing two options: 'New' and 'Modification'. The 'NOC Purpose' label is also marked with a red asterisk. Below the dropdown, the 'Consultant' and 'Contractor' labels are also marked with red asterisks.

- IV. Select the license number and the License Start and End dates will be automatically fetched.

Company Id 34758

Facility Type * Plot

NOC Purpose * New

Consultant * Test Consultants

Contractor * Test Contractors

Plot Number * DPW1234567


Plot Area * 300


Location

License Number * --Select--

License Start Date 975312469

License End Date

Lease Start Date *  Required

Lease End Date *  Required

Client Contact Name *

Mobile Number *

Email *

Request Reason

Jafza comments

Save and Continue

- V. Specify the Lease Start and End Dates:

Company Id 34758

Facility Type * Plot

NOC Purpose * New

Consultant * Test Consultants


Contractor * Test Contractors


Plot Number * DPW1234567


Plot Area * 300


Location

License Number * 975312469

License Start Date 07-Apr-2024 

License End Date 31-Jan-2026 

Lease Start Date * 01-Mar-2025 

Lease End Date *  Required

Client Contact Name *

Mobile Number *

Email *

Request Reason

Jafza comments

VI. When you are finished, please click "Save and Continue" button.

Company Id	34758	Lease Start Date *	01-Mar-2025
Facility Type *	Plot	Lease End Date *	29-Aug-2030
NOC Purpose *	New	Client Contact Name *	Test User
Consultant *	Test Consultants	Mobile Number *	0501234567
Contractor *	Test Contractors	Email *	user@usertest.com
Plot Number *	DPW1234567	Request Reason	
Plot Area *	300	Jafza comments	
Location			
License Number *	975312469		
License Start Date	07-Apr-2024		
License End Date	31-Jan-2026		

☒ I hereby certify that:

1. The information submitted is accurate and complete and will be updated as and when required;
2. I understand that any errors or inaccurate information may result in delays, failed transactions, or liability towards third parties, and I will be responsible for consequences therefrom;
3. I am authorizing National Industries Park and its affiliates to rely on the information submitted by me; and
4. to the extent the submitted information includes personal data which does not belong to me, I have obtained the relevant consents as per prevailing data protection laws.

[Save and Continue](#)

VII. Enter ALL the fields specified on this page "Project Summary and Budget". SR is generated at this stage.

1

2

3

4

Service RequestProject Summary and BudgetDocument UploadSummary

Company Name:SR Number: 20165079

NOC Number 2025/07/08/NIP/APM/20165079

Project Summary *Build a small LIU

Budget(AED) *4000000

	Built up area in sq. m.			Plot coverage area in sq. m.	
	Proposed	Total		Proposed	Total
Warehouse/Workshop	200.00	200.00		50.00	50.00
Office	100.00	100.00	33%	50.00	50.00
Others	0.00	0.00		50.00	50.00
Overall	300	300		150	150
					50.00%

Warehouse No of Floors *
Warehouse Height *

Office No of Floors *
Office Height *

Required Facilities Mandatory:

Required Facilities

- ☒ Plot boundary facing road is compound wall
- ☒ Segregation of parking space for Light and Heavy Vehicles
- ☒ Maneuvering within the plot limit
- ☒ Open storage

☐ Yes (Attach Approval)
☒ No

Trip Generation Details:

	Existing	Proposed
Max Number of Light Vehicles per day	<input type="text" value="5"/>	<input type="text" value="4"/>
Max Number of Heavy Vehicles per day	<input type="text" value="2"/>	<input type="text" value="2"/>

Previous

Save and Continue

VIII. Click on "**Previous**" to go back or "**Save and Continue**" to proceed.

Trip Generation Details:

	Existing	Proposed
Max Number of Light Vehicles per day	<input type="text" value="5"/>	<input type="text" value="4"/>
Max Number of Heavy Vehicles per day	<input type="text" value="2"/>	<input type="text" value="2"/>

Previous

Save and Continue

IX. Upload the necessary documents then click on "**Continue and Review**"

1 Service Request
2 Project Summary and Budget
3 Document Upload
4 Summary

Company Name:
SR Number: 20165079

Document Name	File Type	Mandatory	Upload File	Preview/Download/Delete
Trade license copy issued by JAFZA	jpg/jpeg/pdf	No	<div>Drag and Drop</div> <div>Select a file or drop one here.</div>	<div>Preview</div> <div>Download</div> <div>Delete</div>
Lease Drawing issued by TRAKHEES	jpg/jpeg/pdf	No	<div>Drag and Drop</div> <div>Select a file or drop one here.</div>	<div>Preview</div> <div>Download</div> <div>Delete</div>
Proposed Layout Drawings - Architectural Only(Site Setting out Plan, Area Calculation Sheet, Floor Plans, Elevation & Section)	jpg/jpeg/pdf	No	<div>Drag and Drop</div> <div>Select a file or drop one here.</div>	<div>Preview</div> <div>Download</div> <div>Delete</div>
Open Storage	jpg/jpeg/pdf	No	<div>Drag and Drop</div> <div>Select a file or drop one here.</div>	<div>Preview</div> <div>Download</div> <div>Delete</div>
Lease agreement provided by DPW	jpg/jpeg/pdf	Yes	<div>Drag and Drop</div> <div>Select a file or drop one here.</div>	<div>Preview</div> <div>Download</div> <div>Delete</div>

Continue and Review

X. The request summary will be displayed. You can "Edit" or "Confirm and Continue"

1

2

3

4

Service RequestProject Summary and BudgetDocument UploadSummary

Details of the selected request are given below.

Company Name: SR Number: 20165079

Company Id

No Objection Certificate

Facility Type

NOC Purpose

Consultant

Contractor

Facility Number

Plot Area

License Number

Project Summary

Developer Facility Design Concept

Plot

New

Test Consultants

Test Contractors

DPW1234567

300

975312469

Build a small LIU

License Start Date

License End Date

Lease Start Date

Lease End Date

Client Contact Name

Mobile Number

Email

NOC Reference Number

Budget(AED)

07-Apr-2024

31-Jan-2026

01-Mar-2025

29-Aug-2030

Test User

0501234567

user@usertest.com

2025/07/08/NIP/APM/20165079

4000000

	Built up area in sq. m.			Plot coverage area in sq. m.		
	Proposed	Total		Proposed	Total	
Warehouse/Workshop	200.00	200.00		50.00	50.00	
Office	100.00	100.00	33%	50.00	50.00	
Others	0.00	0.00		50.00	50.00	
Overall	300	300		150	150	50.00%

Warehouse No of Floors

Office No of Floors

Required Facilities

G

G+3

Plot boundary facing road is compound wall,Segregation of parking space for Light and Heavy Vehicles,Maneuvering within the plot limit,Open storage

Warehouse Height

Office Height

80



160

Trip Generation Details:

	Existing	Proposed
Max Number of Light Vehicles per day	5	4
Max Number of Heavy Vehicles per day	2	2

Edit

- XI. You can edit the information, view the uploaded documents and/or Submit to Free Zone or processing. A successful submission confirmation will be displayed.

Document Name	Preview/Download
Lease agreement provided by DPW	 






SR Number	Customer	Status
20165079		Saved

Submit

- **MODIFICATION NOC - NIP Plots.**

- I. Click "**Create New Request**" to initiate the transaction:

NIP Modification NOC-NIP Plots

 Edit SR
 Upload Document
 Cancel SR
 Update Address
 View SR Details

SR Number Select Status **Search**

SR Number	SR Type	Status	Creation Date	Last Update Date	Actions
-----------	---------	--------	---------------	------------------	---------

- II. Enter all the mandatory fields in the first section.

Company Name:

Company Id

Facility Type *

NOC Purpose *

Consultant *

Contractor *

Plot Number *

Plot Area

Location

License Number *

License Start Date

License End Date

Lease Start Date

Lease End Date

Client Contact Name *

Mobile Number *

Email *

Request Reason

Jafza comments

Save and Continue

- **MODIFICATION NOC - NIP Warehouses**

I. Click "**Create New Request**" to initiate the transaction.

NIP Modification NOC - NIP Warehouses

Create New Request Home

- Edit SR
- Upload Document
- Cancel SR
- Update Address
- View SR Details

SR Number Select Status Search

SR Number	SR Type	Status	Creation Date	Last Update Date	Actions
-----------	---------	--------	---------------	------------------	---------

II. Enter all the mandatory fields in the first section.

Company Name:

Submission date

Company Id

NOC Purpose * --Select--

Facility Type * --Select--

Consultant

Contractor *

Facility Id * --Select--

Location

License Number * --Select--

License Start Date

License End Date

Lease Start Date

Lease End Date

Project Summary *

Project Budget(AED) * AED

Client Contact Name *

Mobile Number * Eg. 05xxxxxxxx

Email *

Request Reason

Jafza Comments

- **MODIFICATION NOC - NIP Offices & Retail Units**

I. Click "**Create New Request**" to initiate the transaction.

NIP Modification NOC - NIP Offices & Retail Units

Create New Request Home

- Edit SR
- Upload Document
- Cancel SR
- Update Address
- View SR Details

SR Number Select Status Search

SR Number	SR Type	Status	Creation Date	Last Update Date	Actions
-----------	---------	--------	---------------	------------------	---------

II. Enter all the mandatory fields in the first section.

Company Name:

Submission date

Company Id

NOC Purpose * --Select--

Facility Type * --Select--

Consultant

Contractor

Facility id * --Select--

Location

License Number * --Select--

License Start Date

License End Date

Lease Start Date

Lease End Date

Project Summary *

Budget(AED) * AED

Client Contact Name *

Mobile Number * Eg. 05xxxxxxxx

Email *

Request Reason

Jafza Comments

